

June 6, 2017

HARMONY BOROUGH COUNCIL MEETING JUNE 6, 2017

COUNCIL MEMBERS PRESENT: Phyllis Metz, Frank Luek, Dave Szakelyhidi, Greg Such, Joe Dippold, Don Sims, Jason Sarver and Mayor Cathy Rape

OTHERS PRESENT:

June 6, 2017
Council Meeting

FRANK GRANNOX

Jim Miller

Joe Dippold

Steve Antenore

Don Sims

Phyllis Metz

Don Sims

Greg Such

John Rice

Ernest Bartlett

Frank Luek

Rodney Gasch

Jason Sarver

Cathy Rape

ALLEN BAYER

Laura Ebbert

Balzer

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CALL TO ORDER:

A quorum was reached and the President Greg Such called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE:

MINUTES:

In a motion made by Frank Luek and seconded by Don Sims, the Harmony Borough Council unanimously approved the May 2, 2017 minutes.

SOLICITOR'S REPORT:

Solicitor Matt Racunas reported on the EMA Agreement between the four municipalities, Harmony Borough, Zelienople Borough, Jackson Township and Lancaster Township. Matt was presented with the Agreement from Attorney Lope. The total is \$7,793. Harmony Borough's share is \$623. Greg Such stated that this Agreement supersedes the Agreement between Harmony and Zelienople; it now adds Lancaster and Jackson. It is a one year term agreement with a 90 day out provision. In a motion made by Frank Luek and seconded by Phyllis Metz the Harmony Borough Council unanimously approved to execute the EMA Agreement.

The other two items on the agenda are open for discussion; the No Burn Ordinance and the Primitive Zoning Overlay, if Council wants Matt to start looking into his suggestions what to do with the Log Cabin to make sure the zoning is proper. It could be a primitive overlay or may need to amend our zoning ordinance. It would be simplest to amend the zoning in a certain district to include a specific usage (C2), doing an overlay would be more complicated. Both require advertisement and a hearing; the bulk of the cost would be advertising for amending the current zoning. The benefit of this would be to clean up the issue with the Log Cabin and the use of it and the activities held in there if they are permitted or not because there is no electricity or running water. Need to define primitive structure. Dave Szakelyhidi commented that it should be defined as non-residence, Don Sims stated uninhabitable. Rodney Gasch inquired if this would change the restrictions/limitations on the current Visitors' Agreement, Greg Such responded no.

Solicitor Matt reported that the other issue was on open burning with "clean wood." Allen Bayer, Zoning Officer commented that recreation use only does not specify that or give a clear definition; and what the Ordinance tried to do is to identify what cannot be burned rather than make an exclusionary and only identify what is allowed to be burned. Greg Such stated that clean wood has a definition, it's basically like a pallet stick. Discussion on eliminating the word clean and just have it listed as wood. Allen Bayer suggested list what is allowed. Allen also asked to have recreation fire defined. Solicitor Matt stated this Ordinance was created in 2012 for the recycling grant. Greg Such stated that the old ordinance in chapter 7 was never repealed, could possibly do amendment and repeal in one advertisement.

BOARD REPORTS/APPOINTMENTS:

APPOINTMENTS:

No appointments.

COG:

Joe Dippold reported that there were two meetings last month; one meeting was regarding the Act 172 – Tax Credits for Fire Department members who live in the borough. The Commissioners want the same ordinance for all municipalities; committee is going to set it up. Chris Rearick (Jackson Township) is on the committee. The second meeting was regarding the emergency radios, the Police will pay approximately \$22,377. We have a rough idea about how we're going to pay our share, no details given. The Fire Department is still working on their numbers.

HARB:

Dave Szakelyhidi had nothing to report.

Water Authority Board:

Dave Szakelyhidi reported that the Water Authority finished two updates, the backwash pump with controls and the new automated chlorine system.

Parks Board:

Susie Altemus reported that the split rail fence has been installed at Wood Street Park, it looks great; Greg ordered reflective reflectors for the fence. Fall chips have been delivered to the Borough garage, they need to be spread at Swampoodle Park. The Canoe Launch has been cleaned by Don Rape, we appreciate him doing that (an invoice is coming). The dog posts need to be installed, there will be one at Wood Street Park and the Trail, and they come with a dispenser that will need to be emptied. Gary Pinkerton will work with Frank Grannon on the limestone for the walking trail. The Summer Concert will begin this month, permission has been given to set the fireworks off on the trail.

The Zelienople Library is asking everyone to go on-line and complete a survey on what communities want out of a library. Maggie Boylan is the new Director for the Library.

Susie also asked for volunteers to assist with parking between 2:30 and 3:00 at Robinson and the Canoe Launch for the Wine Walk. Also need volunteer for pouring at the Bottlebrush on Saturday June 17th. Greg Such volunteered to help at the Bottlebrush.

Planning Commission:

Frank Luek had nothing new to report.

WBCA:

Greg Such reported that the Creekside pumping station has been changed to a gravity flow station.

Shared Services:

Frank Grannon reported that limb pick-up is this Thursday, June 8th. Frank commented that some residents cut down trees and have it all piled up at the curb.

Parking and Signage:

Greg Such had nothing new to report.

Historic Harmony:

Rod Gasch reported that a tree was removed behind the Wagner House, it was rotted inside, plan to plant a new tree.

The Herb & Garden Fair is June 10th from 9-3 along with other activities in town.

New to the Museum Tour for the next 7 weeks is the Zoar Exhibit from Zoar, Ohio.

They are German Separatists, they are celebrating their 200th anniversary, and they have panels up in Doc Stewart's Office.

By the barn and along the walking trail large barn stones have been added so people do not use the walking trail as an exit from the barn.

The "In Harmony Heritage Music Festival" will be July 28th & 29th.

Historic Harmony would like to upgrade the Visitors' Cabin for display use, would like to have displayed "how people worked." The Zeigler house is set up now "how people lived." Greg Such commented that the Agreement needs to be modified.

Historic Harmony will have Attorney Lope do the amendment and send to Solicitor Matt.

Harmony Business Association:

Laura Ebbert reported that the Spring Fest will be June 10th, there will be a shuttle bus with 4 stops planned. The Herb and Garden Fair is at the Barn and the Flea-Tique will be in the Square. Other dates for the Flea-Tique are July 8, August 12, September 16, and October 14.

There are 34 members in the HBA, 33 members are in the new brochure. HBA is still working on signage for the back of the triangle sign, also working on a cookbook and a cash mob; do not have all the details yet, basically 3 locations will be set up and announced on Facebook, go to 1 business to get an assignment to spend \$20 at another business, go to the third business and everyone who completed the task will be entered to win a prize.

Other Meetings:

Jason Sarver reported that he sat through a presentation at the fire department held by Scott Frederick regarding the commercial fire safety program. We are required to do safety fire checks. Their program is structured for three options, two of them wouldn't benefit us very well right now because they would require certain members to fall under them as employees. It goes out to all four municipalities, Jackson, Lancaster, Zelienople and Harmony. At the meeting it was only represented by Zelienople and Jason. Jackson is out, and Lancaster did not attend; they declined. The other option would be the fire department would conduct inspections and the inspectors would be municipal employees on a per diem basis. The inspectors would be paid ½ the inspection fee and the fire department and municipality would receive the other ½ of it. Jason would like to hear what was done in the past, just to know what our options are. Allen Bayer does the residential fire inspections. Jason is to talk to Tom McCosby and PCI. Mayor Rape commented about Tim Sapienza, Fire Marshal to do the inspections. Don Sims commented that Council can come up with some options and select the best one.

PUBLIC COMMENT:

Eugene Bartlett - Fire Police Captain - reported that there are four active Fire Police, 2 really active, 1 semi active and 1 half that. They came up with the idea,

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Eugene Bartlett - Fire Police Captain Cont.

they have a new Fire Police class. There are three categories for Fire Police - Primary Fire Police, the ones who do all the emergency calls. Secondary Fire Police are Firemen who are trained in Fire Police Operations, and the 3rd Stage – Non emergency Fire Police – they do the parades and events. Eugene would like to see some of the event holders become part of the Fire Police. The Fire Police basic training requires 16 hours of class time for traffic control, Auxiliary Fire Police or 3rd string Fire Police. Greg Such inquired if there is a cost. Eugene responded \$250 plus a \$25 book at BC3. The last class almost everything was donated except for the food, a collection was taken and covered half of the food. Need at least 15 people to schedule another class; it is a 2 day class, usually try to have on Saturday and Sunday. Laura Ebbert inquired if residency in the borough was required. Residency is not required as long as they are within a certain area of the Fire District. Federal requirement is 16 hours and 4 hour course after primary. It was suggested to list in the Newsletter.

BOROUGH STAFF REPORTS:

Police Report:

Submitted.

Office:

Amy Brown had nothing new to report.

Borough Director of Operations:

Frank Grannon reported that most of the month was mowing, hauled fall chips to the Borough Park. Mayor Rape inquired about the missing kiosk at the Trail head. Frank said nothing was in it and the glass was broke. The kiosk at the Canoe Launch is the only one locked; discussed putting trail rules, brochures and sign for the trail in the kiosk at the Trail head. Don Sims suggested a metal sign.

Zoning and Codes:

Alan Bayer report submitted.

Greg Such inquired on US Liner. Allen Bayer responded that they had multiple violations from a zoning standpoint and fire safety. Scotty & Tim were with Allen, pictures taken and documented. It is pending 30 days, they have until June 30th. Mayor Rape inquired why they are not policing their own building. Allen responded that they are going through General Managers. The Vice President is in Wexford. They did move the roll offs away from the creek. Containers need covered. Need to have a procedure for a flood to remove all that stuff.

They work 24/7 only closed Thanksgiving and Christmas. The Borough did fine them and they paid it. They have not discarded the material because they're hoping to recycle all in the near future.

COMMITTEE and OTHER BUSINESS:

Public Safety:

Phyllis Metz reported that the FleaTique Event Form needs approved, the Certificate of Insurance will cover both the FleaTiques and the Wine Walk. The FleaTiques required street closure of the North side of the Square. In a motion made by Phyllis

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Public Safety Cont.:

Metz and seconded by Don Sims, the Harmony Borough Council unanimously approved the FleaTiques.

Phyllis reported that the Wine Walk is all approved and ready.

Phyllis reported that she received the Event Form for the Western PA Ride for Kids, it does not require a Certificate of Insurance because it is just a ride through town with a police escort, Phyllis will put out a Swift Reach for it.

Phyllis also commented on a picture of the Breeze Band from Erie received in the mail, assuming they are interested in doing a concert; no explanation just their contact information.

Solicitor Matt reported that payment was received for damage to the bollard.

Greg Such inquired on the progress on the damage at Wood Street Park, Solicitor Matt is to look into it.

Business Development:

Cathy Rape had nothing new to report.

Personnel:

Jason Sarver had nothing new to report.

Phyllis Metz inquired if Greg had the personnel handbook. Greg is to give it to Amy.

Finance:

Greg Such reported that he would like to have a committee meeting, it is overdue.

Streets:

Don Sims reported that we need to ratify the vote to pave Beaver Street. The Borough's cost is \$9,555.82. Greg Such commented that it was the paving of Harmony's side of Beaver Street between Division Street and Pittsburgh Street split with Zelienople. Phyllis Metz inquired about the drainage. Don Sims commented that we are not going to do it now; it can be done later under the sidewalks.

Frank Grannon reported that there is a bad spot on Pittsburgh Street and inquired about doing a subsurface investigation. Don Sims suggested doing the subsurface investigation and backfilling it in. Frank Grannon inquired if he should cold patch it or hot mix; the catch basins need paved too, could have them put hot mix on it then. Greg Such commented that there is a large pot hole in front of Riggins on Harmony Way; Frank will put on his list.

Phyllis Metz inquired about the Spring Street project (the run) being on hold until it dries up.

Greg Such inquired about the grate. Frank Grannon responded that it needs to be drilled and dipped.

Cathy Rape reported that the cluster box is in but the bench is not, will wait for both to see what looks nicest. Cathy also reported that there is room for another cluster box and inquired if Council would like to move forward and see if another stretch of street would like to remove mailboxes. Greg Such commented that German and Main Street looks pretty bad. Mayor Rape commented that they would all have to agree to come down to the cluster box, Don Sims commented to pick a different location. Mayor Rape commented that it could be in back of the log cabin. Cathy

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Streets Cont.:

Rape commented that there is room for another cluster box; maybe residents on Liberty Street would like it. Greg responded that they would let her work on it.

Facilities:

Dave Szakelyhidi had nothing new to report. Greg Such requested the carpet cleaning estimate.

Grants:

Greg Such had nothing new to report.

Training and Conferences:

Greg Such reported that there are a ton of webinars listed on the Correspondence List.

BILLS PAYABLE:

Greg Such reported that the following lists of bills were presented to Harmony Borough Council for approval:

General Bills Payable in the amount of \$ 25,418.31

Bills Already Paid in the amount of \$ 6,862.19

Payroll in the amount of \$ 6,192.40

Parks Board Bills Payable in the amount of \$ 96.39

Parks Board Bills Already Paid in the amount of \$70.00

Fire Tax Bills Payable in the amount of \$6,012.89

In a motion made by Dave Szakelyhidi and seconded by Phyllis Metz, the Harmony Borough Council unanimously approved all bills for payment as presented on the lists.

Greg Such asked for an introduction of the new reporter. Caleb Harshberger from the Cranberry Eagle.

THE NEXT COUNCIL MEETING WILL BE JULY 11th.

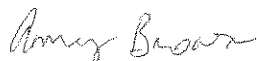
EXECUTIVE SESSION: 8:15 pm

Greg Such called an executive session at 8:15 pm, out of executive session at 8:40pm.

ADJOURN: 8:43 pm

As there was no further business to discuss, the Harmony Borough Council adjourned the June 6, 2017 meeting at 8:43 pm.

Respectfully Submitted,



Amy Brown
Recording Secretary

Monthly Activity Report
Harmony Borough Code and Zoning Enforcement and Residential
Multi-Unit Dwellings Fire Inspection

May 2017

1. Stopped by the office two times each week to pick up mail, complete Building Permits and sign violations.
2. Filing and administrative work.
3. Attended May HARB and Council meetings.
4. Created April Time and Activity Reports.
5. Attended hearing with District Magistrate regarding Welch sidewalk violation.
6. Performed inspection of rubbish at US Liner and McCormick's front fence posts.
7. Performed third and final fire inspection at 523 Apts. A&B Main St. All fire inspections are now completed and paid in full.
8. Spoke with Mike Mantia, US Liner, regarding rubbish violations. Tim Sapienza and I will meet with Mike on 5/17/17 to review violations.
9. Spoke with Joy Gate on Division St. regarding signage for lost cat.
10. Spoke with Ann McGee regarding zoning requirements for sale of house sign.
11. Spoke with Mark, landscaper, regarding deck and pool zoning requirements.
12. Met with US Liner VP of Manufacturing and Plant Manager along with Tim Sapienza and Scott Garing to review existing violations. We were assured that the corrections will be completed by 6/30/17. A follow up inspection will be scheduled for 6/30/17.
13. Follow up on complaint regarding tractor trailer parking Eutaw St.

14. Completed building permit for fence at 114 S. Division St.
15. Dropped off above building permit at office since work is scheduled to begin on 5/22/17. Called Kelly to advise her the permit was ready to be picked up at the office.
16. Followed up on burning violation on Monroe St. Jim Zeigler talked with tenant and assured me that it will not occur again.
17. Spoke with Rita Hahn regarding patio replacement at 120 Old Little Creek Rd.
18. Performed annual code inspection between Division St. and Liberty St. from E. Beaver St. to Grandview.
19. Responded to a separate burning violation at 344 Monroe St. Tim Sapienza (Fire Marshall), officer McGill and I were there. This individual has received a prior violation notice and a warning from the Fire Marshall. Fire was extinguished by Harmony Fire District brush truck.
20. Prepared email to Matt & Greg regarding Ordinance #397, Outside Burning issues.
21. Researched two properties having violations.
22. Performed one vegetation violation inspection.
23. Spoke with Pastor Mark Sentell regarding replacing a handicap ramp on Monroe St.
24. Spoke with Doug regarding purchase of Thompson's Restaurant property. Referred him to Jackson Twp.
25. Performed annual code inspection in Swamp Poodle, Seneca, Old Little Creek and Harmony Heights.
26. Spoke with Michael Clark regarding purchase of bakery in Harmony Square and changing it to a deli.
27. Performed annual code inspection east of Main St. out to the Barn on Mercer St.
28. Spoke with Chris on Monroe St. regarding a fence in the side yard.
29. Spoke with Jodi regarding house painting.

Respectfully submitted,
Allen E. Bayer