

March 5, 2013

HARMONY BOROUGH COUNCIL MEETING March 5, 2013

COUNCIL MEMBERS PRESENT: Phyllis Metz, Dave Szakelyhidi, Jim Hulings, Greg Such, Harold Herr, John Rice, and Mayor Cathy Rape.

OTHERS PRESENT:

Council

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Jim E. Hulings
Harold Herr
John Rice
Cathy Rape
SANDY Ferraro
Susan Adams
John Rice
FRANK GRANNON
Della White
Joe White
Ken Goehry
Cathy Rape

CALL TO ORDER:

Jim Hulings, Council President, called the Council Meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE:

MINUTES:

Dave Szakelyhidi made a motion to accept the February 5, 2013 minutes. Phyllis Metz seconded the motion. Motion carried.

SOLICITOR'S REPORT:

Solicitor Matt Racunas reported on the Ordinance for inspections of commercial buildings or multi-unit dwellings for fire compliance, open for discussion. Matt requested a motion to authorize the advertisement. Discussion, Matt stated townhouses are not multi-unit; questions on the number of smoke detectors and fire extinguishers that would be determined by the International Fire Code requirements. Jim Hulings reported that Allen Bayer would be doing the apartment or the multi-dwelling unit inspections and Tom McCosby from PCI would be doing the industrial inspections to keep cost down. Mayor Rape questioned if historical buildings would be taken into consideration. John Ruch stated some smoke detectors are out of date. Tom Murray was in agreement with the requirements. Dave Szakelyhidi made a motion to authorize advertisement of the ordinance. Phyllis Metz seconded the motion. John Rice recommended waiting until Matt makes the changes; the changes are to exclude townhouses, add industrial buildings, and make the certificate annual or determined by Council and to split the inspections between the Code Enforcement Officer for multi-unit dwellings and PCI for industrial.

Roll call vote was taken:

Phyllis Metz – yes
Dave Szakelyhidi – yes
Jim Hulings – yes
Harold Herr – yes
John Rice – no

Motion carried.

Mayor Rape swore in Allen Bayer as Code Enforcement and Zoning Officer.

GUEST:

None

BOARD REPORTS:

COG:

Jim Hulings reported that we received emails from COG on reserving the crack sealer machine, and meeting notices. We did not get an intern from BC3, but will be put down for the summer semester. There is a Marcellus Shale dinner March 4, 5 & 6.

HARB:

Dave Szakelyhidi reported that three members need to be reappointed. Dave Szakelyhidi made a motion to reappoint Jodi Correll, Kathy Luek, and Delsa White

to HARB. Phyllis Metz seconded the motion. Motion carried. The minutes for the February HARB meeting were given to the Borough. A Certificate of Appropriateness was approved and recommended by HARB for Susan Webb at 233 Mercer Street for a bathroom addition on the rear of the house, neutral colored roof, and green siding. Dave Szakelyhidi made a motion to approve the Certificate of Appropriateness. Phyllis Metz seconded the motion. Motion carried.

Water Authority:

Nothing to report

Parks Board

Susie Altemus reported the Parks Board requested 100 tons of gravel for the boat launch designated parking, and landscaping; electric to the square and Swamp Poodle Park as part of the Butler County Parks & Recreation Grant. They are working on a mission statement, and will be planning the Blue Grass shortly. Mayor Rape inquired if the shop owners would be interested in emptying the recycling bins. Jim Hulings thought the grant stated they had to be placed on the trail; Susie will check into it.

Jim Hulings reported there are three grants from Butler County Tourism, one for the trail, he will be working with Zelienople, will do in phases, will link the barn to Creekside Plaza; another is for a sound system for the Borough to own for bigger crowds; and the third grant is for a new monument. The brick and mortar are coming apart, Jim purposes a new base under it, move closer to the road, have it light up, and higher in the air so it can be seen, and add a place where we can advertise upcoming adverts. Jim will be working with HBA (Harmony Business Association) on this grant.

Planning Commission:

Frank Lueck was not present.

Sewer Authority:

Nothing to report

Zoning:

Nothing to report

Shared Services:

Mayor Rape questioned why we do not get all office supplies thru shared services. Jim Hulings stated we need to have a comprehensive plan with Zelienople, need to sit down with them and make sure everyone is treated fairly.

Parking/Signage and Events:

Jim Hulings reported that the Shamrock Shuffle is March 16th. There will also be a unicycle race and we have a race request from CVE for May.

Jackson Township – truck traffic, US Liner cannot change their address.

BOROUGH STAFF REPORTS:

Police Report:

Submitted

Office:

Jim Hulings reported that we received a proposal from Hagan Business Machine to replace the copier; it would save \$40.00 per month. It would be a lease and maintenance agreement, will discuss at next meeting. Jim reported that a scanner/printer/fax/copier was purchased and installed; needed it to scan. To upgrade the current copier it would cost around \$600.00, the new scanner cost around \$200.00

Dave Szakelyhidi reported that a few years ago the Borough received a grant to archive records that were stored upstairs. Joe White and John Ruch asked what happened to the records that were archived onto the computer. John Ruch stated there is an old police/school crossing guard jacket and hat upstairs, a comprehensive plan from 1969, development drawings, blueprints of the water system from 1918; the Museum would like to have these items. Matt Racunas stated nothing will get destroyed without a resolution. Matt will work with Sharon, Amy and John Ruch. Jim Hulings stated we will look at the computer and give the information to the Museum if it is not sensitive material.

Borough Supervisor:

Wade reported that he ordered salt, met with Penn Dot (Dick Knapko) for a quote to pave Pittsburgh Street and Edmond Street. He and Frank built two kiosks, repaired a collapsed catch basin on Charles Street, replaced the lights in the council room and the borough office, and started working on the hallway.

Zoning & Code Enforcement:

Allen Bayer - report attached.

OLD BUSINESS:

Personal:

Nothing to report

Finance:

John Rice reported there is about 12% remaining in last year's budget.

Streets:

John Rice reported that the estimated cost for milling and paving Pittsburgh Street will be around \$30,000 (\$7,800 for milling and \$22,000 for the topping). Edmond Street from First Street to the corner of Second Street will be around \$7,000. The monies would come from Liquid Fuel, Act 13, and the overage from the truck sale. John Rice made a motion to pave and send to Zelienople for piggy back paving.

Public Safety:

Mayor Cathy Rape inquired if Zelienople was going with the new burning ordinance; they still burn a couple days a week. Mayor Rape also questioned if recreational fires are permitted on Sundays. Matt will check the ordinance.

Facilities:

Dave Szakelyhidi reported the lights have been replaced in the borough office and the council room; presently fixing up the entry way and will put up another light in the entry way.

John Rice reported that the roof on the borough garage is leaking, trying to find the same material to fix it.

Business Development:

Nothing to report

NEW BUSINESS:

Personal:

Jim Hulings reported that there are training opportunities, every month we received emails and offers.

Finances:

John Rice resigned as chairman effective April 1.

Streets:

John Rice resigned as chairman effective April 1.

Public Safety:

Mayor Rape had nothing to report.

Jim Hulings reported the office received an official complaint from a Fed Ex driver; there is not a number on the borough building. Wade is to find numbers and put them up.

The Purvis Brothers sent a downstream notification letter. They operate a petroleum storage facility upstream of our water intake, **should** there be a release from their location, they are required by law to notify us.

Facilities:

Nothing to report

Business Development:

Nothing to report

BILLS PAYABLE:

Dave Szakelyhidi made a motion to pay this month's bills as presented. Phyllis Metz seconded the motion. Motion carried.

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PUBLIC COMMENT:

Tom Murray inquired if the Borough looked into cluster boxes; Jim Hulings stated they were too expensive. Discussion, Mr. Murray is to get pictures of the cluster boxes to Jim Hulings.

An executive session was held from 8:15pm to approximately 8:30pm.

ADJOURN:

Meeting adjourned at 8:30pm.

Respectfully Submitted,



Amy Brown
Secretary

Code and Zoning Monthly Report
Februrary 2013

1. Walked NW segment of borough to identify zoning violations.
2. Prepared zoning violations spreadsheet and sent to Amy to have names put to addresses.
3. Spoke with Mr. Armstrong regarding zoning requirements for above ground pool. Permit is required.
4. Updated violation letter templates per Jim's request to include explanation of inspections intent in the borough, most convenient method to respond and added Jim's name.
5. Inspected 638 Wood street new front door violation of having no permit in borough historic district. Will need to discuss this with HARB.
6. Spoke with 634 Wood St. resident regarding interior restoration work. No permit is required.
7. Checked on Edmonton St. abandoned vehicle.
8. Per resident 's request, researched and responded to question pertaining to a sump pump draining into a septic.
9. Fielded three calls from residents living in Jackson but having a Harmony mailing address.
10. Attended Fire Inspections meeting with Jim H. and PCI.
11. Processed building permit for 111 Pittsburgh St.
12. Created February monthly report.
13. Hours worked for the month of February are 17.5.