

March 6, 2012

HARMONY BOROUGH COUNCIL MEETING March 6, 2012

COUNCIL MEMBERS PRESENT: Phyllis Metz, Frank Luek, Dave Szakelyhidi, Jack Shanks, Harold Herr, John Rice, Jim Hulings, and Mayor Cathy Rape.

OTHERS PRESENT:

JACK SHANKS
JIM HULINGS
Frank & Andrea Harmon
Sharon McCreck
Dorothy Luek
Wade
Jim Miller
Harold Herr
John Rice
Dave Szakelyhidi
Cathy Rape
Mark Lopez

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CALL TO ORDER:

Jack Shanks, Council President, called the Council Meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE:

MINUTES:

Harold Herr made a motion to approve the February 7, 2012 minutes as presented.
Frank Luek seconded the motion. Motion carried.

RECOGNITION OF GUESTS:

Mike Olmstead and Heather Simmons introduced new business they are opening in "The Center of Harmony"
Bottles and Barrels
Rustic Acres Winery

SOLICITOR'S REPORT:

Attorney Racunas reported that he had sent a letter to Jackson Township concerning their water runoff from Jackson Manor and a letter to CSX. He has had no response.

BOARD REPORTS:

COG: Jim Hulings attended the last COG meeting and turned in a report. (Attached)

HARB: There was no meeting. A sign for "Center of Harmony" was previously approved.

Dave Szakelyhidi made a motion to approve the Certificate of Appropriateness for Josh Meeder for the signage. Phyllis Metz seconded the motion. Motion carried.

Water Authority: Jack reported that he had talked to Representative Stevenson and met with an arborist from Penn Power and showed him the trees that need trimmed. He doesn't see a problem. He will issue a report and send it to PennDOT.

Parks Board: Dave Szakelyhidi made a motion to appoint Ron Goehring to the Parks Board. Jim Hulings seconded the motion. Motion carried.

- a. The Shamrock Shuffle will be held March 17.
- b. There will possibly be a Bluegrass Concert September 8 with possibly 20-24 bands.
- c. The Butler County Grant was turned in requesting \$4,400 for the trail, Kiosk, bike racks, picnic tables, limestone, etc.
- d. The Mardi Gras made a profit of \$3,100 for the Harmony Parks.
- e. It was discussed to put in 2 pavilions. Jack asked Wade and Frank to get estimates.
- f. Tyler has part of the sign put together for the kiosk at the boat launch.

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HBA: Jack Shanks reported that he had attended the Harmony Business Association Meeting. They discussed potential parking at Wood Street Park. Mark Sapienza reported that there is a need for parking. There would be a possibility of 15-20 parking spaces at Wood Street Park. Jack told them to take a drawing to the Parks Board and then it would need to go to the Planning Commission.

Planning Commission: Jack Shanks reported that Josh Meeder is going for a reverse sub-division.

Shared Services: Jack Shanks reported that the grant money is in for half the signs.

Staff:

Police Report: The Police Report was distributed. Jack asked Chief Miller to check that no one is parking in the fire lane if there is an event going on at the school.

Supervisor's Report: Wade Ion reported that COG has an order list that needs to be submitted by spring. Several things are needed (mulch, top soil, plastic pipe, etc). Wade will fill out the form and turn it in.

Wade also reported that a lot of salt is left. He has to take what was ordered and store it.

Wade reported that he had an estimate of \$7,400.00 to put a roof on the garage. It is to be put on next year's budget.

Bids for a new dump truck and salt spreader were discussed.

A new flag needs to be purchased for the square.

Mark Sapienza recommended ordering a truck with a stainless steel bid.

Dave Szakelyhidi complimented Wade and Frank for waxing the truck and salt spreader.

Harold Herr made a motion for Wade to go to COG with his "wish list" order. Frank Luek seconded the motion. Motion carried.

OLD BUSINESS:

Personnel: Jack reported that the Water Authority agreed to reimburse Wade Ion for his insurance.

Jack also reported that the committee had looked over the Personnel Manual. They are starting to rewrite the manual. The committee also talked about getting job descriptions.

Disciplinary action forms are being written.

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The Water Authority is to look at paying for the uniforms for the Water Authority employees.

Streets Committee: John Rice reported that he, Wade and Jim had gone over the streets to see what work needed done. They recommended milling and paving Pittsburgh Street from Route 68 to New Castle Street. Before we do that we need to put in drainage from New Castle to Highland. They have a bid for \$6,000 to do the trenching.

Mercer Street mill and pave from the intersection at the Harmony Inn Spring Street to the Harmony Moose telephone pole \$12, 333.00.
Pittsburgh Street from New Castle Street to Highland Street \$12, 950.00
Highland to Rt. 68 \$6,176.00.

Cost for drainage project approximately \$11,794.00.

Total cost for everything will be approximately \$43,253.00.

Harold Herr made a motion to allow the drainage to be put in from New Castle Street to Highland. Approximately \$6,200 for the excavation. Dave Szakelyhidi seconded the motion. Motion carried.

Frank Luek made a motion to approve purchasing materials for the drainage from COG in the amount of \$5,800.00 or best price. Phyllis Metz seconded the motion. Motion carried.

John Rice made a motion to mill and pave from New Castle to 68 on Pittsburgh Street and from Spring Street. to the Moose telephone pole on Mercer Street. Dave Szakelyhidi seconded the motion. Motion carried.

Public Safety: Jack Shanks reported that he had talked to US Liner about the noise and also about the Styrofoam that is blowing around. The door will now close between 5 & 6 PM every evening. It will reopen at 8:00 AM. They will check their trash cans and the lock every day to make sure the Styrofoam is in the container.

Emergency Kits have been replaced.

Facilities: The Armstrong Contract was signed in 2004 for 15 years.

Business and Development: Jack Shanks, Phyllis Metz, Jim Hulings had a meeting. HBA had a representative, The Historic Society had a representative. They want Council to talk to the Tourism Bureau to make sure they advertise Harmony Borough. They want Council to establish a parking and signage Committee, The Historic Society and Council will begin an advertising program. They are going to start by looking at the web pages and want to begin by listing all events. The Tourism Bureau is to look at advertising in the local papers to get the word out. The Parks Board is working on the Blue Grass Festival and also working on the trail. Jim Hulings is working on a brochure for Harmony.

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Business Association: Four new members have joined. They now have 38 members. There will be no fireworks at the June concert unless they get \$3200 from donations. Mayor Rape suggested putting jars out to collect money. It was suggested putting it on the website that donations are needed for the fireworks. Also, it could be put in the newsletter and have a 50/50 raffle during the race March 17.

NEW BUSINESS:

Raising Funds: Jack suggested selling 2 pieces land. He is going to talk to Peffers about offering more money for the property on Charles Street. He also suggested looking at selling the property by the tracks. There was discussion on using the property by the tracks for parking.

Council agreed to look at turning the property on Charles Street over to a real estate agent.

Council had no objections to looking at having a grant writer apply for grants for the Borough.

The audit has been completed. The auditing firm took \$1,000 off the bill for not doing one of the reports.

Streets: The gas company blocked the street without permits or notifying anyone. It was not reported. There is no proof that they called 911. Attorney Racunas is to write a letter to Peoples and to Penn Power that they must follow procedure.

Public Safety: Jack presented a parking and signage committee proposal. (Attached) There needs to be a committee that when someone wants to have an event, they report to the committee and the committee will tell them what they need to do. Public Safety would head this up.

Hunting on trail. Frank Luek said that it isn't posted and as long as they are outside the safety zone it is OK.

Facilities: Mayor Rape stated that the crosswalk needs painted on Mercer Street and there needs to be more police visibility.

Jack Shanks stated that the Industrial Appraisal needs reevaluated. The cost for the Borough would be \$1,640.00. The cost for the Water Authority would be 1,270.00. It will be in the Borough office to review. Council will make a decision next month.

Newsletter articles are due by March 15.

BILLS PAYABLE:

Dave Szakelyhidi made a motion to approve the bills as presented except the auditor's bill until Sharon checks to see what the final cost is. Harold Herr seconded the motion. Motion carried.

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PUBLIC COMMENT:

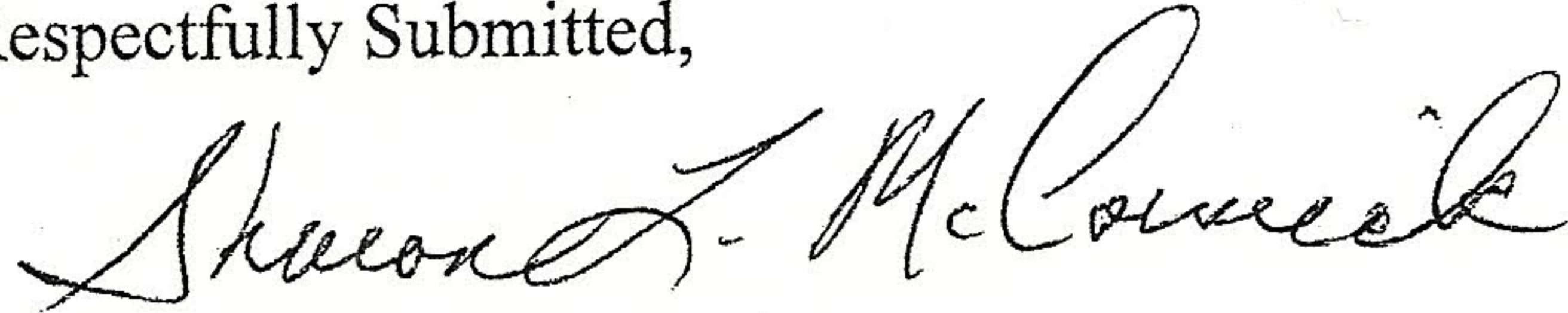
Dave Strawbridge requested permission to close the North side of Main Street from June 7 – September 27 from 3:30-7:00 PM for the Farmers' Market.

Executive Session: An executive Session was called at 9:15 PM.

ADJOURN:

The regular meeting was called back into session and adjourned at 9:35 PM.

Respectfully Submitted,



Sharon L. McCormick

Secretary

CORRESPONDENCE
March 6, 2012

FROM:

SUBJECT MATTER

1. Local Government Academy
2. BCBA
3. PMAA
4. PSAB
5. Butler Co. Tourism
6. COG
7. HZ Chamber of Commerce
8. WBCA
9. Butler Co. Dept. of Recycling
10. Horse Trading Day Committee

- Upcoming Programs
Dinner Meeting – February 16
Spring Dinner Meeting – April 21
March Update
Membership Meeting
Marcellus Shale Seminar
LTAP Training
Schedule of events
Minutes
Medication Take Back Day – April 28
Marcellus Town Hall Meeting
Planning for Horse Trading Days (49th Year)

PARKING AND SIGNAGE COMMITTEE
PROPOSAL

Members:

1. Public Safety Committee
2. Representative of Harmony fire Company
3. Representation of Harmony Historic society
4. Representative of Harmony Business Association

Purpose: To Establish and control the public parking in the community for events and residential safety. To Develop and implement appropriate signage throughout the community for direction, safety and parking.

Signage Goals:

1. Maintain adequate street signs
2. Maintain appropriate directional signage within the community to Historical venues, general events, parking and for traffic patterns (trucks)
3. Develop, purchase (donations and/or contributions) and utilize signs for event direction and parking
4. Develop and implement for directions to our community

Parking:

1. Inventory all parking facilities (Private or public), location, owner and size.
2. Talk with owners on the procedures for using the facilities when needed for community events.
3. Work with Harmony Fire Company on designing and implementing parking (Street and lot) for events that allow the HFC safe exists form the community/
4. Develop and obtain resources for street closures and directions for parking during public events.
5. Review and recommend to Council street closures and subsequent parking and fire exit strategies.
6. Review and recommend to Council additional parking needs and the potential development of these parking areas.

General Procedures:

1. Any request for street closures and event scheduling will be brought to the attention of the committee.
2. Committee will review and recommend to Council:
 - a. Street closures
 - b. Parking needs and locations
 - c. Resource requirement including human and barracks

- d. Signs for direction and parking areas and restrictions.
 - e. How the situation will be controlled.
3. Committee will design, develop, review with council and interface with all appropriate organizations for signage outside of the community and/or on PennDot right-of-ways.
 4. Develop new parking locations and maintain current parking locations and submit to Council for approval.

Suggested first meeting work:

1. Finalize organization
2. Develop committee goals and procedures
3. Design fire company exit strategies on event days.
4. Start inventory of all parking and document.
5. Set next meeting date.

COUNCIL OF GOVERNMENTS MEETING

PENN TOWNSHIP BOROUGH BUILDING

February 9, 2012

1. COG'S CRACK SEALER MACHINE:
Material can be picked up - \$1,500.00 per pallet.
Sealer Machine rents for \$600.00 per week.
Contact: Cathy Dunn in Cranberry Township
2. COG's tentative budget was approved.
3. COG Care Insurance – UPMC
UPMC comes out and rates each borough.
COG members get an additional 4% discount.
Harmony, Mars, and Seven Fields are members.
4. Bcato makes an annual directory at a cost of approximately \$100.00.
5. Marcellus Shale Sponsorship Training – three (3) nights.

Business
Elected Officials

This class is a social event and promotion for COG.

I suggested we should bring in a speaker from a neighboring state to help us see how we missed the boat on taxing Marcellus Shale drilling. Our state Education Budget is being reduced by 20% - where is the Gas money going?

There is a new State Law on gas drilling limiting towns from preventing drill.

6. Some boroughs do not pay for cable when others do. Jeff Smith wanted a letter sent to Armstrong. This discussion ended with a letter going to townships and borough associations. (I was not liking this approach)
7. A newly elected officials Class at a cost of \$3,500.00 was discussed. Hockenberry will be sent a letter stating COG is not interested.
8. Berkhimer – new features:

You can review employee and resident information.
You must get a login and sign confidentially agreement.
Call Bill Leonard for more information.

James E Hulings
Vice President Council Harmony Boro