

HARMONY BOROUGH COUNCIL MEETING MARCH 7, 2017

COUNCIL MEMBERS PRESENT: Phyllis Metz, Dave Szakelyhidi, Greg Such, Joe Dippold, Don Sims, Jason Sarver and Mayor Cathy Rape

OTHERS PRESENT:

*Council Meeting
March 7, 2017*

FRANK GRANNON

JASON SARVER

Bob Ziger

Joe Dippold

Stacy Hewlett

Bill Hewlett

Don Sims

Aaron Webb

Andrea Ridge

[Handwritten signature]

Jessie Paterson

Jim Mully

ALLEN BAYER

Laura Ebbert

Erin Sam

GREG SUCH

Americo Allegretto

Cathy Rape

Joan Sorce

Jandy Ferrarola

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CALL TO ORDER:

A quorum was reached and the President Greg Such called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE:

MINUTES:

In a motion made by Don Sims and seconded by Phyllis Metz, the Harmony Borough Council unanimously approved the February 7, 2017 minutes.

SOLICITOR'S REPORT:

Solicitor Matt Racunas reported that the German Spring question regarding the sidewalk being covered under the insurance claim was answered successfully.

Solicitor Matt reported that the invoice and letters sent to the trucking company for damages at Wood Street Park have been ignored, the next step would be to file with the Magistrate.

Council agreed to have Solicitor Matt file with the Magistrate.

The 2017 Tax Rate Ordinance has been advertised and is ready for adoption. A motion was made by Don Sims and seconded by Phyllis Metz to approve the 2017 Tax Rate Ordinance.

BOARD REPORTS/APPOINTMENTS:

APPOINTMENTS:

Zoning Hearing Board – Nick Hewlett reported that he picked-up materials but did not meet with the other members yet. Greg Such would like the ZHB to negotiate a chairman.

COG:

Joe Dippold reported no meeting in February; next meeting will be March 9th with the Commissioners. Don Sims reported that the financial incentive for the Borough's will be discussed.

HARB:

Dave Szakelyhidi reported that the split rail fence was discussed at the HARB meeting; it was well received by the members as it will be both visually pleasing and a sufficient physical barrier. A removable area of the fence was also discussed which would allow vehicles access to the park as required.

Dave also reported that there are two Certificates of Appropriateness that HARB approved and recommended to Council.

528 Main Street – Fence. The revision is to approve new fence material to be 54” high white picket fence constructed of wood. The motion was made by Dave Szakelyhidi and seconded by Joe Dippold to approve the Certificate of Appropriateness for 528 Main Street.

509 Main Street – House/Garage/Porch. Replace existing shingle roof on the house, garage, and porch with ribbed metal roofing, brown. Garage - Replace wood siding with new vinyl siding to match existing vinyl siding on the house, white. House – Replace second floor front windows with new vinyl windows to match first floor windows, clay. Replace the front porch with two new vinyl wrapped posts and new gable rood to match house pitch, white.

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HARB Cont.:

509 Main Street Cont.:

Replace old metal railing and post with new vinyl wrapped post and vinyl railing system, white. The motion was made by Dave Szakelyhidi and seconded by Phyllis Metz to approve the Certificate of Appropriateness for 509 Main Street.

Water Authority Board:

Dave Szakelyhidi reported that with the large number of students at the Seneca Valley campus and CVE, the DEP requires lead and copper testing. DEP is requiring more sampling sites, it increased to 20. There are 23 approved sampling sites on the list. DEP also requires the testing on older houses.

Parks Board:

Susie Altemus reported that they submitted an application for the Butler Reno Grant for fall chips and swing mats for Swampoodle Park, limestone for the walking trail, and a split-rail fence for Wood Street Park.

Phyllis Metz stated that someone suggested to her that the Borough put buntings on the bridges for the 4th of July. Phyllis stated that they would be expensive and inquired if a grant would cover the buntings; no one thought they would be covered. Mayor Rape stated that there were some buntings purchased for the borough building when Jeff Smith was President, they maybe upstairs in storage.

Planning Commission:

Neither Frank Luek nor Joe White was unable to attend, no report given.

WBCA:

Greg Such reported that for Creekside there is an engineering study or planning going on for the sewage pumping station for the townhouses and apartments that Don Rodgers would like to build. Nothing has been approved yet but he has engaged WBCA's engineers to design the pumping station.

Shared Services:

Allen Bayer reported that Zelianople is disposing of their water plant. He suggested that Frank Grannon talk to Chad (From Zelianople) and see if there is something the Water Authority could use.

Parking and Signage:

Greg Such had nothing new to report.

Historic Harmony:

Gwen Lutz reported that the grant request for the window project has been submitted, probably won't get any response about the grant until July.

HH would like to do a fundraiser campaign and put a banner or sign outside of the museum. Allen Bayer, Zoning Officer, reported that a banner or sign would need HARB's approval and HARB would send it to Council for final approval.

Gwen also announced on July 28-29 there will be a large music festival, a sizeable donation was made in John's (Ruch) name for the purpose of having a music program in Harmony. The name of the festival is "In Harmony Heritage Music

Historic Harmony Cont.:

Festival.” There will be one evening performance at the Mennonite Meeting House and Saturday at the Barn. They are hoping that it occurs in future years. Historic Harmony would like to use the interior of the Visitors’ Cabin for an exhibit on farming or weaving in the cabin. Gwen stated it would be another spot on the tour, it wouldn’t be something that is in constant use. They would need to improve the flooring and back door and back entrance. Dave Szakelyhidi stated that we should create another designation of a primitive building. Those log cabins will never have water, sewer or electric or an inhabited building and inquired if they are legal for our zoning. Solicitor Matt stated that they do not need to be because they wouldn’t need an occupancy permit. Matt stated he would look at the zoning, the issue would be set backs. Allen Bayer, Zoning Officer, commented that Council waived that. Harmony Borough owns the property, Historic Harmony owns the structure. Solicitor Matt will look at the liability issues, the Agreement can be amended.

Harmony Business Association:

Sandy Ferrainola reported that the HBA is sponsoring the viewing of “American Pastoral” at the Strand Theater on Sunday, April 30th at 1:00 pm. It is a fundraiser for HBA, there is on-line ticket sales so you can preorder tickets. Tickets are \$6.00

Phyllis Metz requested a list of HBA members from Laura Ebbert.

Harmony/Jackson Meetings:

Jackson Township is preparing a regional parks plan. They hired a consultant, Jim Watenpool, to do a survey and put a plan together. Jim interviewed Greg Such about the usage of the parks and is planning on interviewing Susie Altemus. As part of planning a regional trail system Jim has also asked to meet with Laura Ebbert regarding some potential right-of-way with the campground area which will be happening next week.

PUBLIC COMMENT:

Susan Webb - 233 Mercer Street and Cathy Gilg – 625 Wood Street – Concerned about parking on Wood Street, residents don’t have guarantee parking. When they don’t have parking by their houses they have to park down the hill and carry their groceries up the hill. Their proposal to Harmony Borough is to remove the one no parking sign by the telephone pole to the apron of the driveway so they would have two parking places near their house. Dave Szakelyhidi stated that it would be illegal to park between the signs. Mrs. Webb responded to make the sign say residential parking only between signs. Solicitor Matt commented that it would be Permit Parking. Mrs. Webb stated that the parking comes from the Harmony Inn. Dave Szakelyhidi responded that everybody is required to have off-street parking. Solicitor Matt stated the Permit Parking for Residents would be the way to do it, the Borough can’t just treat one person different. Greg Such inquired what residential permit parking would do to Mrs. Webb’s business. Mrs. Webb commented that there is parking above the apron of her driveway to the stop sign. Solicitor Matt commented that typically permit parking is done by an entire street. Mrs. Webb also mentioned Josh Meeder proposal to the Borough to develop a parking lot on Aster Lane. Greg responded that the Borough is not fixed to spend \$50,000 to do a parking lot. Mayor Rape commented that there are other lots open that people can park in, nobody wants to walk.

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PUBLIC COMMENT CONT.:

Susan Webb - 233 Mercer Street and Cathy Gilg – 625 Wood Street

Mrs. Webb also suggested making the street one way up from Jackson to Mercer Street to alleviate the turning around on Wood Street. Greg Such commented that it could be looked at but residents on Main Street would be not happy because Main Street would become busier; he's already heard that from them. Greg suggested sending this to the Street Committee.

Nick Hewlett – Knauf Mill/German Street - Nick has one outstanding issue. He has been working with the Planning Commission to determine the final steps for the lot line revision. Started with 2 parcels with separate tax ID's but with the property boundary resolution they now will have 3 parcels with 3 tax ID's. Their goal is to be as correct as possible resolve the property lines so they have a free and clear title and from there then settle the current lot lines so they have 2 parcels as best as they can complying with the historical requirements. The planning commission agreed. Solicitor Matt reported that a walk through procedure needs to be done. Matt and the Hewlett's attorney will need to review the ordinance.

BOROUGH STAFF REPORTS:

Police Report:

Submitted.

Office:

Amy Brown had nothing new to report.

Greg Such reported that the extern from Penn Commercial, Shalaine Marchwinski, is being shared between Harmony and Zelienople Borough under shared services.

Borough Director of Operations:

Frank Grannon reported that he was approached by Gary from Jackson Township regarding the millings at Swampoodle Park; Jackson Township could use them. Frank stated that we do need some for certain alleys. Greg Such reported we need to use them on Aster Lane.

It was also reported that some signs were down again, they are back up. They're having a big problem with the stop sign at Spring and German Street, it is out quite a bit. The stop sign at First and Spring Street, a lot of the trucks making that sharp turn are taking it out. The fire hydrant at German and Spring, the PA One call is in for it, the hydrant should be installed next week. The insurance company did not want to pay for the sidewalk to replace the hydrant; they did approve to replace two pads.

Borough Director of Operations Cont.:

Frank also reported that he fulfilled one order of salt and still has another order to fulfill or see if they will store for us this year; 60 more ton.

Since spring is coming up, Harmony needs to replace the push mower. Frank got a couple quotes, Ritenour - steel deck \$372 and aluminum deck, Toro Built \$499.

Power Up - steel deck \$385 on a Honda and an aluminum deck – lifetime warranty \$599. Dave Szakelyhidi inquired if the quotes were for municipal. Frank responded that they didn't say anything about it. Frank commented that the last push mower we had lasted 8 years.

Zelienople is questioning what they want to do on Beaver Street, they are getting ready to get bids for paving their streets. Frank gave Council a quote from Barbish

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Contracting for drainage on Beaver Street. Frank shot elevations to try to run it the other way, Pittsburgh Street is 3 feet higher so can't go that way. Barbish's quote is to install 617 feet of 10" pipe, and 3 catch basins. Wanted to go with a larger drain pipe but the existing catch basin by Division Street there is barely enough room for the 10" pipe. Frank also gave a breakdown of all the supplies for Beaver Street drain project. Frank inquired what Council wants to do about the curbs on Beaver Street. They might possibly do away with curbs and replace it with a wedge curb. Also need to decide what to do with downspouts, some run out to road, others are on the back side of the sidewalk; how should they be tied in?

Chad from Zelig is meeting with Dick Knapko tomorrow; Frank will meet with Dick after Zelig and will have a price for Pittsburgh Street and our half of the paving on that side.

Zoning and Codes:

Alan Bayer has a report that has been submitted.

COMMITTEE and OTHER BUSINESS:

Public Safety -

Phyllis Metz reported that **Jumping for Java 5K** will be on **May 13th**. It is in upper Harmony from 9am to 12pm and street closures won't be necessary. The motion was made by Don Sims and seconded by Dave Szakelyhidi to approve the Jumping for Java 5K. A motion was made by Don Sims and seconded by Dave Szakelyhidi the Glow Run 5K will be held on May 20 from 7pm to 8:30pm, pending the Certificate of Insurance. May need to close the streets; Fire Police needed.

Get Fit Family is having a **Youth Triathlon** on **June 18th**. A motion was made by Don Sims and seconded by Dave Szakelyhidi pending no street closures, because of church traffic on Pittsburgh Street. Phyllis Metz will check with Joella to confirm the day (Sunday).

In a motion made by Dave Szakelyhidi and seconded by Jason Sarver the Zeligople Public Library will have a **Wine Walk** on **June 17th** from 4pm to 8pm, pending Certificate of Insurance. There will be street closures in the Square and Mercer & Main. Fire Police are needed.

Shamrock Shuffle is all complete. The swift reach is all done and Fire Police will be there. It will be held on Saturday **March 18th** pending the Certificate of Insurance.

Greg Such reported that the **Fire District meeting** will be on **March 15th** at 7pm at the fire hall, all of Council is invited, it is regarding the future status of the fire station.

Greg reported that Joe Dippold developed an Emergency Operations Plan. Council is to review and be ready to discuss acceptance of it at the next council meeting. Greg suggested Joe pass along to Scott Garing, Fire Chief and John Kovacic, EMA Coordinator.

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Business Development:

Cathy Rape reported that the deadline on the Community Financing Authority Grant on flood mitigation is May 31st; Mayor Rape inquired if the grant could be applied for some of the drainage/run issues.

Mayor also stated she had a complaint from a tax payer that the minutes on the website are not updated. Greg Such responded that they are now, Shalaine is our webmaster.

Personnel:

Jason Sarver had nothing new to report.

Finance:

Greg Such reported that the final auditor's report is not in yet.

Greg also reported that Council needs to appoint an Alternate (behind Frank Luek) for the Butler County Tax Collection Committee; it will be negotiated later.

Streets:

Don Sims had nothing new to report.

Facilities:

Dave Szakelyhidi had nothing new to report. Phyllis Metz reported that the window man said the best time to clean the windows is March. Greg asked for a quote. Greg also asked Phyllis if she had a carpet cleaning man; the council room carpet needs cleaned.

Grants:

Greg Such reported that the Parks Reno Grant has been sent in.

Training and Conferences:

Greg Such reported that there is a PSAB Conference is May 7-10 in Hershey, it is reimbursable.

The County Commissioners infrastructure financing program discussion will be held on Thursday night at 7PM at Penn Township Building.

It was also reported that the Department of Labor and Industry is going to have summer interns for the parks and street cleaning. The Borough doesn't have to pay the interns because it is reimbursable.

BILLS PAYABLE:

Greg Such reported that the following lists of bills were presented to Harmony Borough Council for approval:

General Bills Payable in the amount of \$ 5,537.15

Bills Already Paid in the amount of \$ 6,773.44

Payroll in the amount of \$ 5,742.90

Parks Board Bills Payable in the amount of \$ 169.95

Silvester Fund Bills Payable in the amount of \$ 341.00

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BILLS PAYABLE CONT.:

In a motion made by Dave Szakelyhidi and seconded by Joe Dippold, the Harmony Borough Council unanimously approved all bills for payment as presented on the lists.

ADJOURN: 8:25 pm

As there was no further business to discuss, the Harmony Borough Council adjourned the March 7, 2017 meeting at 8:25 pm.

Respectfully Submitted,

Shalaine Marchwinski
Recording Secretary

Monthly Activity Report
Harmony Borough Code and Zoning Enforcement and Residential
Multi-Unit Dwellings Fire Inspection

February 2017

1. Stopped by the office two times each week to pick up mail, complete Building Permits and sign violations.
2. Filing and administrative work.
3. Created January Monthly Activity and Time Reports.
Created 2016 Violations and Permits Summary Report.
4. Prepared fire inspection reminder letters.
5. Prepared fire inspection invoices and certificates of registration.
6. Spoke with Laurie Dugan regarding required permitting for installation of new sprinkler system at CVE.
7. Prepared documents for Murray Agency fire inspections on 2/10/2017.
8. Spoke with Paul Barto regarding sidewalk violation hearing.
9. Inspected parking lot concern regarding need for a building permit.
10. Spoke with Mary Parker, Esq. regarding zoning for a Medical Marijuana Dispensary in Harmony. I referred here to Jackson Twp.
11. Attended February HARB meeting.
12. Inspected two violations.
13. Spoke with Tom Tomayko regarding CO detector requirement for fire inspection. Spoke to Cathy, Gartner Construction, regarding permitting for A/C upgrade at CVE.
14. Spoke with Paul Barto regarding past due sidewalk violations.
15. Spoke with Tim, Horanic Sheet Metal, regarding CVE A/C renovation.
16. Attended February Council meeting.

17. Stopped by the office to pick file folder from 311 Monroe St. for review and to begin creating FEMA data requirements for the new house construction on Monroe St.
18. Painted sidewalk violations at 410 Liberty St.
19. Spoke with Steve Hart, Renick Brothers, regarding permit requirement for CVE A/C renovation.
20. Began preparation of documents and information required to be on file at the borough prior to issuance of a building permit for the Zeigler house construction.
21. Stopped by the office to pick up a copy of Ordinance No. 414, FEMA, to prepare documents for 340 Monroe St. construction.
22. Spoke with Cathy Morgan at Pittsburgh St. regarding property address sign.
23. Spoke to Irene Iorio regarding zoning for a Medical Marijuana Dispensary in Harmony. I referred here to Jackson Twp.
24. Prepared list of fire inspections violations identified at Murray Agency properties during inspection on 2/10/2017.
25. Prepared Murray Agency fire inspections invoice.
26. Prepared Inspection Certificates for the Murray Agency properties.
27. Spoke with Tom Tomayko to schedule fire inspections for 2/14/17. Prepared documents for fire inspections.
28. Spoke with Paul Barto regarding sidewalk violations.
29. Performed fire inspections at Tomayko's apartments.
30. Spoke with Samantha regarding permit requirements for Pizza Hut remodel. Referred her to Jackson Twp.
31. Met with Jim Zeigler to review information required prior to issuance of a building permit for house construction on Monroe St.
32. Prepared documents and photos of sidewalk violation for court hearing for Laura Welsh, 433 Liberty St.
33. Prepared Invoice and certificates for Tomayko fire inspections.

34. Requested Matt to file for a hearing at 301 Old Little Creek Rd. sidewalk violations.
35. Sent 3 fire inspection warning letters.
36. Spoke with Tom Tomayko regarding fence permit for Harmony-Zelienople United Methodist Church on Pittsburgh St.
37. Performed fire inspections at 434 Liberty St.
38. Prepared invoice and certificate for fire inspection at 434 Liberty St.
39. Completed building permits for fence at 508 E. Grandview and 123 Pittsburgh St.
40. Spoke with Harmony Museum regarding zoning requirements for temporary signs on the triangle.
41. Performed one littering inspection.
42. Researched the filing requirements of Plat recording with Amy.
43. Spoke with George Richard regarding Occupancy Permit requirements for a double wide trailer at 113 S. Charles St.
44. Spoke with Ted Koontz regarding allowable rental of 110 N. Division St. owned by Calvin Presbyterian Church, and sent to him an email confirming same.

Respectfully submitted,
Allen E. Bayer