

# HARMONY BOROUGH COUNCIL MEETING May 1, 2018

COUNCIL MEMBERS PRESENT: Phyllis Metz, Frank Luek, Dave Szakelyhidi, Greg Such, Joe Dippold, Don Sims, Jason Sarver, and Mayor Cathy Rape

OTHERS PRESENT:

FRANK GRANINON  
 Joe Dippold  
 Greg Such  
 J8  
 ALLEN BAYER  
 Cathy Rape  
 Frank Luek  
 Don Sims  
 Jason Sarver  
 Matt Sarver  
 Dan Sarver  
 Phyllis Metz  
 Burkley  
 Sherry Ceped  
 Susie Altomas  
 Sam Murray  
 Tom Council  
 Josh Meeder  
 Susan Webb  
 Patricia Kamin  
 Bill McCurdy  
 Rodney Bosch  
 Drew Orment  
 Bill B. Ma 4452 ZPD  
 Bill & Jill 4451 ZPD

May 1, 2018

**CALL TO ORDER:**

Council President Greg Such called the meeting to order at 7:00 pm.

**PLEDGE OF ALLIGANCE:**

**MINUTES:**

In a motion made by Don Sims and seconded by Jason Sarver, the Harmony Borough Council unanimously approved the April 3, 2018 Council meeting minutes.

**BOARD REPORTS/APPOINTMENTS:**

**Appointments:**

No appointments

**COG:**

Joe Dippold had nothing new to report.

**HARB:**

Dave Szakelyhidi reported that there are four Certificates of Appropriateness that HARB approved and recommended to Council.

1. Chris Kemerer – 610 Wood Street – New retaining wall, remove existing dry stack stone and install new treated wood retaining wall, rebuild stack stone in front. In a motion made by Dave Szakelyhidi and seconded by Frank Luek, the Harmony Borough Council unanimously approved the Certificate of Appropriateness for 610 Wood Street's retaining wall. Roger (Eli) Correll inquired how close to his retaining wall will this retaining wall be, if it is up to the well that is fine but if it includes the well then it will affect the retaining wall he rebuilt. Cathy Rape responded that it will be up to the well.
2. Chris Kemerer – 610 Wood Street – New fencing at yard, remove existing 48" vinyl fencing. Install new treated wood and wire mesh fencing as presented, left side yard pull forward approximately 24" in turn requiring the fencing to be 52"+/- at left side face to be flush with 48" high sides. In a motion made by Dave Szakelyhidi and seconded by Phyllis Metz, the Harmony Borough Council unanimously approved the Certificate of Appropriateness for 610 Wood Street's fence.
3. Jodi Correll – 614 Wood Street – New shed, replacing rusty metal shed with a new pre-manufactured shed. In a motion made by Dave Szakelyhidi and seconded by Phyllis Metz, the Harmony Borough Council unanimously approved the Certificate of Appropriateness for 614 Wood Street's shed.
4. John Ziegler – 616 Wood Street – Front porch decking, replace existing rotting tongue and groove porch decking with/grey Azek (synthetic) porch decking tongue and groove. In a motion made by Dave Szakelyhidi and seconded by Joe Dippold, the Harmony Borough Council unanimously approved the Certificate of Appropriateness for 616 Wood Street's porch decking.

**Water Authority Board:**

Dave Szakelyhidi reported they are looking to hire another operator. There is a lot of new instrumentation going in at the plant.

May 1, 2018

**SOLICITOR'S REPORT:**

Solicitor Matt reported that the amendment to the Wood Street Parking Ordinance has been advertised and is ready for adoption. In a motion made by Frank Luek and seconded by Jason Sarver, the Harmony Borough Council unanimously approved Ordinance amending the Wood Street Parking.

Solicitor Matt also reported on Premier Craneworks, Joe Dippold was able to get Matt a name of a guy in Louisiana; it is proceeding. Matt does not know where it is going to lead or what the cost will be but at least we have an in.

**Parks Board:**

Susie Altemus reported that the limestone has been spread on the Trail, and Frank is going to start looking at working on the hillside, checking into some drains possibly. There was a wedding at Wood Street Park; Swampoodle Park has been used twice. Susie thanked Claire Schaming for the donation for mulch/planting at Wood Street Park.

Susie also reported that the Wine Walk will be June 9<sup>th</sup> from 5:00pm – 9:00pm that benefits the Zelenople Public Library; they are looking for musicians.

**PLANNING COMMISSION:**

Frank Luek had nothing new to report.

**WBCA:**

Greg Such reported that they are planning for plant expansion due to growth in the communities. Frank Luek inquired how far away from capacity; Greg Such responded that capacity is a little less than 50%. The problem is when it rains there is so much ground water it runs into the system then it blows the capacity out.

**Shared Services:**

Frank Grannon reported that limb pick-up begins Thursday, May 3<sup>rd</sup>. Greg Such inquired on street sweeping, Frank Grannon responded that we will need to look into renting or contracting it out. Greg has an email of someone that may be able to do it. Jason Sarver commented that John Rice suggested looking at US Municipal on Rt. 68. Frank Grannon responded that's all service equipment, doesn't think they rent. Don Sims inquired about the broom attachment on the Bobcat; Frank Grannon responded that he would use that if there was a cab.

**Parking and Signage:**

Jason Sarver had nothing new to report.

**Historic Harmony:**

Rod Gasch reported that Saturday maybe known as Cinco de Mayo except in Harmony it is Chinko de Mayo where they are going to chink the Visitors' Information Cabin starting at 8:00am to get the inside rehabbed. On May 12<sup>th</sup> there will be a clean-up at the Barn and maybe some at the Museum starting at 9:00am. They have decided to keep the shed up until after the Wine Walk, they needed an extra spot. Get your quilt raffle tickets in by Sunday, May 27<sup>th</sup>, the winning ticket will be drawn May 29<sup>th</sup>.

**Harmony Business Association:**

Sherry Cepek reported that May 19<sup>th</sup> will be the Harmony Spring fest from 10am-4pm, local businesses and restaurants will be participating will specials, gift drawing, raffle baskets, and there will be music at the Bottlebrush and at the Harmony Inn on the front porch.

**Other Meetings:**

Mayor Cathy Rape reported that there was a planning meeting for Evans City School, they invited different groups from the community; she was part of the municipal and religious group. They were having parents/students; and professionals throughout the day. The meeting was to get ideas of what kids need or want to go to school, this was to help them decide to improve the school, build a new one, or put it in a different location. Whatever they do they want to improve the inside of the school to attract students to want to come there. They had 5 people there representing the Pittsburgh Children's Zoo and how they do things there. It was enlightening. Hopefully there will be more meeting of what we want or where we want the school. Evans City residents are concerned where a new school will be. Mayor Rape also reported that the meeting at Seneca to try to get 11<sup>th</sup> and 12<sup>th</sup> graders to sign up to vote was cancelled.

**PUBLIC COMMENT:**

**Josh Meeder** – Center of Harmony – Josh is opposed to the proposed Property Maintenance Code; Josh asked each Council member if they have read the Code. For public record what it covers lighting, ventilation, occupancy, plumbing, fixtures, mechanical; electrical, fire safety. For his understanding from the last meeting, we have issues with our current ordinances not be sufficient, or valid enough to get good enforcement on. The proposal before the Borough is to incorporate this large standard, from a business perspective he thinks this is bad for the community, and bad for the residents. Look at how extensive it is; he thinks we need to repair what we have, specifically in emergency section, section 109, it gives the Code Enforcement Officer the ability and right to go in deem a property in extreme situation, hire people to repair the work and then charge the owner and sue them for it. That is excessive, that's the cost of an emergency repair. This is an owner's legislation. Josh thinks we have problems and gaps in our current ordinances that need adjusted. There are things that conflict with HARB as far as requirements for notification and signage and lettering on buildings. Calculations for unsafe conditions requiring load members load bearing walls; do we have people qualified enough to make those determinations and if not does the cost come back to the businesses. This is erroneous, it is levying the possibility of excessive cost on to residents and businesses; and he asks Council to flat out reject this and address the issues and gaps in our current ordinances. At last meeting this was purposed as a way to stop urban blight; we do not have urban blight. There was a suggestion of selective enforcement; that is not proper, it opens up the Borough to liability. Respectfully he asks everyone to consider this, he's asking as a resident, a business owner, and a member of the HBA that this be voted down and we address the current ordinance shortages and deficiencies that we have.

**PUBLIC COMMENT CONT.:**

Josh also reported that he and Lana offered to help provide some suggestions for the race, he gave Phyllis a draft, it's not official, but they are moving forward with their commitment from the last meeting.

**Sherry Cepek** – President of HBA – Sherry reported that she heard that HBA was in favor of this Ordinance being passed (Property Maintenance Code) and that is not true; they had an information meeting where a couple members came and informed them on what would happen through this, but they never took a vote, they never agreed to it. Sherry's concern is the town is unique, there is a lot of control over it already, there is a clause in that ordinance that it doesn't pertain to Historical houses. The codes on the Borough's website are very clear, in most areas, and she also suggest waiting and improving on those also.

**Dennis McCurdy** – HBA – Dennis commented that this is not one size fits all community, it's never been, it is a very diverse community made up of some old commercial buildings, warehouses, some very old historic buildings, some amalgamated historic buildings, some new construction, there's just not one size fits all. This code isn't going to work here at all, and they highly oppose it. It was suggested that the Borough needs to let HBA know what Council really thinks that they need to do in their businesses that they can afford because most of them are here on a shoestring, they're here because they love being here not because they are making a million dollars and are extracting it, in fact they are paying more to be here than they are getting back in terms of services and supplies. Dennis said he is exempt from ADA, how can he be covered by this which is probably way more modernized than the ADA when he is in a historic building sort of, kind of, maybe. How do you deal with this? When Josh raised the alarm, he has to join him and say he thinks it is time for Council to think about and say what they really want from each business. Dennis stated that he uses Szakelyhidi for his heating and air conditioning, he (Dave Szakelyhidi) knows it's up to code, Dennis stated his plumbing is up to code, his electric is up to code, they're insured, they have their fire extinguishers, what more do you want, if Council wants a tax increase, have the courage to make a tax increase for services and supplies; don't levy new costs on small independent businesses and home owners.

**Eli Correll** – 614 Wood Street – Eli inquired on the bank in front of his house, the soil is sliding, the shale that was exposed during the widening of the street is sliding down; there is about a 1ft. of flat space between the curb and where the bank went up, that is almost filled in now. Grass can't even grow, it's sliding so fast. It soon will be on the street, which means his yard, the small level surface at the top is shrinking and it needs to be addressed. Council promised it would be addressed when the Street was widened and somebody needs to follow through with that promise. Eli would like to know a plan, or have somebody go by and have a meeting about it and discuss some options. Greg Such responded that they will look at that.

**PUBLIC COMMENT CONT.:**

**Andrew Orient** – 239 Mercer Street – Andrew commented that he is not a property owner in Harmony but he does work with various qualified engineers and when he heard about the proposed Code, he ran it by some of them and they said that it has been adopted by more of urban settings vs. rural settings; if you have historic buildings it could have some difficulty. Andrew inquired if it was the 2015 Code, he stated that all of Pennsylvania is governed by the 2009 Code so you will create confusion between building codes interruption and the maintenance code interruption. Andrew inquired if everyone has read all 61 pages; it is pretty detailed and he wondered when he walked into this building if it (Borough building) would pass the inspection with this new code.

**Charlie Schramm** – 841 Edmond Street – Charlies commented that he is also opposed to the proposed Property Maintenance Code. Charlie also commented on ShuBrew holding events, he thinks it is fantastic that they are doing a great business but holding these events you have 300 people looking for parking spaces in a residential area; he's hoping it was just an isolated event that got out of hand but the summer has just started and if he hadn't already been home, he wouldn't have gotten home. Greg Such commented that several Council members have been there to talk and observe. He did make the recommendation to turn the stage the other direction to help keep the noise down. He was told that Friday night was a bottle opening and they had a bigger turn out than expected. Charlie commented that is what he was hoping and it's just going to work itself out but if it doesn't and these events get bigger, which is great for him but the impact on those in Swampoodle is crazy. The noise, he didn't really have an issue with the noise; he gets more noise from Sysco and Main Steel. Jason Sarver made the recommendation to keep in mind that if it becomes a nuisance, it has to be documented as a nuisance so call 911.

Cathy Rape commented that it only happens a couple times per year, will work on parking. Charlie commented that the intersection at First and Edmond Street is a hazard anyway and you have cars parking and people trying to get of 68 and they don't stop. Jason Sarver commented that he didn't like to see the cars parked in people's yards that bothered him. Charlie commented that some were parked on the sidewalk. Charlie commented that Zach did put it up on Facebook on Saturday alterative places to park. Greg Such commented that there were signs too. Cathy Rape commented that Zach said he will try changing things and she told him complaints that he didn't know about and he said he will work on those, hopefully it will get better. Dennis McCurdy commented that on behalf of Zach, he is a friend, he is someone you can work with, and if someone were to work with him preplanning and set up the maps, we went through this when the Inn became popular again, and work with him on the parking mess, maybe encourage him to have a shuttle service, even if it's a minivan. Jason Sarver commented that parking and using the bathroom between cars was an issue. Dennis McCurdy responded that there needs to be better facilities, he (Zach) did have facilities there. Work with him and he will work with you; success is sometimes hard to handle.

Susan Webb inquired if the Borough had nuisance codes/noise codes or a curfew times. Greg Such responded that they are done well before curfew, the noise ordinance is decimal; Cathy Rape commented that it should be acoustic music. Greg Such reported that public comment is now over.

**PROPERTY MAINTENANCE CODE:**

Greg reported that Council is going to step back on the Property Maintenance Code. Greg reported that Zelienople does have one, he thinks Jackson has one, the communities around us have it. Jason Sarver commented that he respects everyone here, this is something our Code Officer came to him, Jason is a Code Officer in 16 municipalities, and there is a mixture all over. Our intentions absolutely not are to enforce or raise the amount of violations in this community. That is by far not our intentions with this. A Code Officer has a unique method of enforcing code. When a Code Officer sees a situation the first thing they think of is it, they have 3 buckets, is it a hazard, a nuisance, or could it lead to blight. Does that situation fit into one of these 3 buckets; if it does they think someone could get hurt because of this, this is actually bothering people around it, which is not fair if you're the person on the other side of the street; or the blight – big hole in the roof. We're not looking for leaks, he knows that Code book is extremely extensive. You can't look at everything in that Code and apply it to the property that is not how it works. When you do that, you send them a letter and explain the problem, you give them time to work on it. If you ignore the letter and say you'll do whatever you want, then you go to court. The Judge looks at it and what this does is gives the Borough leverage to enforce whatever the issue was. There are some many things in there that it would get thrown out of court if you came in with one of those issues, it has to be in one of those 3 buckets. There is something a little bit different with Code Enforcement that we don't see a lot, it is common sense; it is not black and white work. Sherry Cepek inquired what the current code is that the Borough is using. Greg Such responded that in our case, all the property related items are embedded in our Ordinances. Greg Such added that some of our Ordinances need to be updated or we have areas where Ordinances don't exist; so that is kind of the discussion, do we adopt the IPMC or do we pass a few more Ordinances.

Josh Meeder made the comment that he cannot let that assertion stand, your intention does not matter a hill of beans, this is black and white, and if this is passed he could pick apart every house. Jason Sarver responded that is what he is saying is wrong. Josh Meeder responded that we have a problem in this town on people reporting on each other, we have a great business community, a great community, we all try to do the right thing, passing this creates an a massive amount of legislation so we cannot rely on the intentions of one councilmember or the appropriate interruption left up to the judgement, adding that Allen (Code Enforcement Officer) has been more than fair with him. You say it can go argue it in front of the Judge, which costs money, we have problems in our Ordinances let's fix those. Josh did have the 2015 PMC, the Borough is considering the 2009 PMC. Josh commented that it probably isn't much different, he looked at the 2018, he will look back at the 2009; but in concept and similarity he'll do the comparison, still the intention is the same, the legislation is the same, the broadness is the same. Jason Sarver commented that if anyone has lived anywhere other than Harmony, there is a good chance you had a PMC, you just didn't know you did. Charlie Schramm inquired with the Codes, is it just a drive by observation. What gives the Code Enforcement Officer the right to come onto his property and stroll around? Jason Sarver responded nothing.

Josh Meeder commented that the reporting system we have now is anonymous, there is no accountability, people can use it for leverage or vendettas.

Dennis McCurdy commented that he likes Jason but as an Attorney he has to say this, if there is a Code book it has to apply uniformly, it applies unilaterally to each

**PROPERTY MAINTENANCE CODE CONT.:**

and every business, residence, house, whatever in the community. There cannot be any subjective application no matter how practical it is. It has to be totally objective or else some people get in trouble and others don't for the same thing. It has to be uniform, or we do end up litigating and questioning. What we need is a practical set of rules. Tell us what you need from each of us, look at what we have and say here's what would make the difference; they would comply, most of them if it is reasonable within their budget. Most of them are not here to object to providing safe and clean stable buildings; deal with them individually and personally to the extent you can without being unnecessarily burdensome.

Susan Webb – HBA- commented that this is very invasive as though people suspect their heating, wiring issues that could be turned over to an inspector. There are some features here that she felt didn't represent the way they do business here. They are all taking care of their properties to the best of their abilities. Their problem is this, we have some derelict properties, some that are uninhabited, is it a potential hazards to neighbors, those things need to be addressed because our town since it is historical is scrutinized. As far as exterior there could be some maintenance codes but as far as the interior, she doesn't see that we could reserve the right to. Greg Such commented that she is hitting the area that the Borough is trying to address with the IPMC. Solicitor Matt commented that nothing in the current Ordinances, allows for any inspection for the inside/interior. So even if a building can comply with the exterior and be a shell even if the interior has problems, we do not have any legal ability to go in and inspect it or enforcing it. This is how this all started, it never started as an attack on businesses or well-kept properties. It was meant for the other properties. There might be health issues, or safety issues but the Borough doesn't know and they do not have the capability of finding out. So there is a balance when you put something like this in place. Sherry Cepek inquired if Zelienople has this code, they do nothing about the buildings. Solicitor Matt commented that he represents 15 or 16 different municipal entities, and most of them have adopted the IPMC, some version of it. You can't enforce everything, usually that book is there as a tool, can it be used in a different way – yes. There are Ordinances that don't get enforced, if there is a complaint, then it's going to get enforced, giving the example that there were sidewalk violations that were left go for years, we got a new Council President who wanted the sidewalk ordinance enforced and the Code Enforcement Officer was instructed to enforce it. The Ordinances are tools that allow this municipality to keep blight away, to keep properties looking good. Jason Sarver added to keep property values up. Josh Meeder commented the property values are up because businesses and residence keep their property clean. Joe Dippold commented that nothing is going to happen tonight, we hear you, and if we do come back to this we will let everyone in the room know well ahead of time. Don Sims commented that he doesn't want to do is that we can this tonight and then we bring it up when nobody is here. Joe Dippold responded that he will contact everybody on the list (sign-in sheet). Greg Such responded that they will let HBA know. Don Sims commented that it is not just a business thing it is private citizens also and selective enforcement of the law is pension of his. Solicitor Matt responded stated that legally you are not allowed to do selective enforcement.



**BOROUGH STAFF REPORTS:**

**Police Report:**

Report submitted via email.

Officer Meyers and Officer Gilbert attended the meeting. Officer Meyers has been with the Department since 2015, he will replace Sgt. Carlson when he retires.

Officer Gilbert was with the McKee's Rocks Department for 5-1/2 years, he was sworn in yesterday.

**Office:**

Amy Brown had nothing new to report.

**Borough Director of Operations:**

Frank Grannon reported that they filled potholes, mowing has started, put some new street signs up, limb pick-up will be starting Thursday, working on water plant upgrades. Frank Luek inquired if there were any hard numbers on street paving; Don Sims responded that it is not out for bid yet.

**Zoning and Codes:**

Allen Bayer report submitted.

**COMMITTEE and OTHER BUSINESS:**

**Public Safety:**

Phyllis Metz reported that the Glow Run and the Wine Walk have already been taken care of. Greg Such reported with the Fire Police being disbanded, Chief Miller is trying to get an auxiliary together, in our Newsletter that is going to drop in a couple of days there is a request for people who might be interested in being involved with that. Harmony was a big user of the Fire Police in the past because of all the events we have. There is a class that you would need to take, we would bring it in and do it here.

**Business Development:**

Cathy Rape thanked JJ Kennedy for the donated concrete for the cluster box on Main Street, the concrete needs to cure. There will be a new bench in town in memory of Ray Thompson, still figuring out what location. Mayor Rape will attend the Toast of Tourism dinner; hopefully she will bring home a grant for parking and signage.

**Personnel:**

Jason Sarver had nothing new to report.

Greg Such reported that he put a piece in the Newsletter we are looking for some part-time help for grass cutting. Jason Sarver inquired if there are any requirements; Greg Such responded they would need to be 18 years old. Don Sims commented about Cathy being interested, Cathy Rape commented that she will push mow.

**Finance:**

Joe Dippold reported that they are looking into long term planning to tighten up the audit.

**Streets:**

Don Sims reported that we're done spreading salt for the Spring of 2018. Don sent an extensive email to Frank on Pittsburgh Street, the limitations of it, the work, breaking it up to get it out to bid; will probably bid after June meeting so we will not close the June meeting. We are still planning for the week after July 4<sup>th</sup>. It will be a mill, any drainage work, and paving.

Dave Szakelyhidi inquired we usually get \$30,000 from Liquid Fuels every year, is there some portion of that that we could free up to take care of streets in town. Don Sims commented that we will have to see what we have left. We are going to break the bid, give it an option we're only going to do from New Castle to possibly Highland and New Castle down to 68; because between New Castle and Highland is where it is deteriorated; he's trying to avoid getting a letter from Seneca Valley Schools telling us that we need to redo that road. Dave Szakelyhidi commented that buses will just have to go slower. Dave also commented that he doesn't want to neglect the roads in town. Don responded that we are not neglecting the rest of the roads in town, he would hear from Frank if there was an issue. Dave inquired what portion of what we have is Don not going to use for Pittsburgh Street; he's leaving nothing for Frank to use for the rest of the town. Don Sims responded that he's going to try to get Pittsburgh Street milled and filled, he can't control material cost. Greg Such commented that we need to do Pittsburgh Street and start looking at Mercer Street. Don responded that they look at those, but he looks at the ones that if we got the letter we would have to do something immediately and it would be very pricey. Dave Szakelyhidi inquired who the letter is coming from; Don responded it would come from the School District. Jason Sarver commented that Pittsburgh Street is oddly worn. Don Sims commented that is why they were looking to do between New Castle and Highland. Dave Szakelyhidi inquired that Don is talking about \$100,000. Don Sims responded that he does not know, it was over \$100,000 to get down to 68. Dave reported that the Water Authority will be digging up at the bottom by Fox's Pizza and repairing that. Frank Grannon inquired if they were going to pave the whole thing or just patch what they tear up. Dave responded they will pave what they tear up, not the whole thing.

**Facilities:**

Dave Szakelyhidi reported that we are going ahead with the Knox Box, voted on that last month. He's been working with the County to get 6 new lights on the bridge so they are not dealing with the lights that are out on the bridge because we're going to replace them, hopefully that is in the works.

**Grants:**

Greg Such commented that we talked a little bit about the Tourism Grant, the acceptance dinner for that. There is a Façade Grant which requires two things, it requires a set of guidelines, it also requires a public meeting to speak with people who are interested in it. Basically it's going to cost us about \$5,000 to implement to get into the grant program. We can do the public meeting and then figure out from there if there is interest there to go forward. He's hoping there is interest, which is another way to beautify the town. There is going to be a meeting on that with the other municipalities the 2<sup>nd</sup> week of May.

May 1, 2018

**Training & Conferences:**

Greg Such reported there are a ton of webinars. If anyone wants to go to the PSAB Conference the Borough will pick up the tab for Council members, Mayors, and Administrators.

**BILLS PAYABLE:**

Greg Such reported that the following lists of bills were presented to Harmony Borough Council for approval:

**General Bills Payable** in the amount of \$ 28,812

**Bills Already Paid** in the amount of \$ 5,832

**Payroll** in the amount of \$ 6,300

**Fire Tax Bills Payable** in the amount of \$ 4,871

In a motion made by Don Sims and seconded by Phyllis Metz, the Harmony Borough Council unanimously approved all bills for payment as presented on the lists.

**ADJOURN: 8:08 pm**

As there was no further business to discuss, the Harmony Borough Council adjourned the May 1, 2018 meeting at 8:08 pm.

Respectfully Submitted,



Amy Brown  
Recording Secretary

**Monthly Activity Report**  
**Harmony Borough Code and Zoning Enforcement and**  
**Residential Multi-Unit Dwellings Fire Inspection**

**April 2018**

1. Stopped by the office two times each week to pick up mail, complete Building Permits and sign violations notices.
2. Filing and administrative work.
3. Spoke with Tad Scheer, Gray Sheer Architects, regarding Knauf Mill. I referred Tad to Tom McCosby.
4. Spoke with Kim, Wright Electric, regarding permitting requirements for SV Schools. I referred Kim to Tom McCosby.
5. Completed one building permit for pool.
6. Completed two violation notices, one for a fence constructed without a permit and one for an upholstered chair on a front porch.
7. Spoke with Cindy Drew regarding having backyard chickens at Old Little Creek Rd.
8. Spoke with Scott Post regarding zoning requirements for garage and driveway. I prepared a package for Scott to be mailed to his home in New Castle.
9. Prepared a violation notice for garbage blowing over adjoining neighbors properties.
10. Prepare a building permit for a fence at 309 Monroe St.
11. Prepared a building permit for garage at 528 Main St.
12. Spoke with Nat of Remax regarding Occupancy Permit for house at 763 Valley Rd. I referred him to Harmony Twp.
13. I spoke with Brandi Anderson regarding having a dumpster on Old Little Creek Rd. I sent a copy of the applicable ordinance to her.
14. Spoke to John Ziegler, 616 Wood St., regarding replacing his front porch floor.

15. Verified properties 253 & 257 zoning is C2. Spoke with Renetia to report zoning of the two properties.
16. Followed up on complaint of tree limbs blown onto Main St. at Main and Jackson and resident was not picking them up. No trim limbs were found to be in Main St.
17. Spoke with Tom Macey, US Liner Director of Operations, regarding road work on Spring St. I referred him to Frank. Also, discussed waste material around building and on lot at Ziegler St.
18. Spoke to Bob Stevens regarding permit for fence at 309 Monroe St.
19. Completed a Building Permit for 2nd story addition at 128 S. Division St. and a Building Permit for demolition of house at 110 N. Division St.
20. Spoke with Gerry, Wilson Excavation, regarding demo permit for 110 N. Division St.
21. Spoke with Jason Granado, DQE Communication, regarding running fiber optics lines in the borough to connect Butler County 911 sites.
22. Spoke with John Behey regarding zoning for house addition.
23. Spoke with Sandra Gokowski regarding rubbish violation notice at 110 N. Pittsburgh St.
24. Spoke with Beth, Caldwell Bank, regarding dye test for house she will list on Old Little Creek Rd. I referred her to WBCA.
25. Spoke with Ron Librook, DEP, regarding floodway complaint.
26. Processed Building Permit for fence at 300 Mercer Rd.
27. Spoke with Nikki, Jackson Twp. Zoning Officer, regarding ShuBru facility in Swamp Poodle.
28. Spoke with Bob, 1134 Seneca Dr., regarding a building permit for garage addition.
29. Spoke with resident regarding large trailer parked in yard at 300 Old Little Creek Rd.

30. Created April monthly Time and Activity reports.

Respectfully submitted,  
Allen E. Bayer