

August 3, 2021

HARMONY BOROUGH COUNCIL MEETING August 3, 2021

COUNCIL MEMBERS PRESENT:

Greg Such
Phyllis Metz
Frank Luek
Dave Szakelyhidi
Joe Dippold
Don Sims
Jason Sarver
Mayor Cathy Rape

OTHERS PRESENT:

Susie Altemus
Allen Bayer
Tod Diminno
Rodney Gasch
Cathy Gilg
Frank Grannon
Sam Hopkins - virtually
Kevin Mikulan, ZPD

Andrew Orient
Solicitor Matt Racunas – virtually
Nancy Staible, Robinson Fans
Tricia Staible
Engineer Tom Thompson - virtually
Susan Webb
Alex Weidenhof - virtually
Bob Ziegler

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CALL TO ORDER:

Council President Greg Such called the meeting to order at 7:00 pm. This meeting was held in-person and remotely through Zoom virtual meeting.

PLEDGE OF ALLIGANCE:

MINUTES:

In a motion made by Don Sims and seconded by Frank Luek, the Harmony Borough Council unanimously approved the July 6, 2021 Council meeting minutes.

SOLICITOR'S REPORT:

Solicitor Matt Racunas reported that the sidewalk issue will be covered later in the agenda but sounds like it has been resolved temporarily. Solicitor Matt also reported that he had a discussion with the School District Solicitor involving the extinguishment of a Right-of-Way that is in the name of Harmony Borough but it is a waterline right-of-way. The PTA (Parent Teacher Association) wants to upgrade playground equipment and want to extinguish a road right-of-way which apparently we no longer need; the Water Authority needs to extend their 10 ft. right-of-way to a 20 ft. right-of-way. Dave Szakelyhidi reported that it is in the name of Harmony Borough but should have been in the name of Harmony Borough Water Authority. The PTA wants to take out the road way that leads up to the tank behind the CVE School, a 20 ft. right-of-way is needed to service the existing waterline, the school can take out the road and plant grass but the 20 ft. right-of-way will stay in place. Solicitor Matt commented that it will be executed either by the Harmony Borough or Harmony Borough Water Authority, whoever the proper party is. Solicitor Matt also reported on the Franchise ordinance that Joe (Dippold) had brought it up previously. Matt has been unsuccessful to find a baseline for one, Joe will look to see if he can find one.

BOARD REPORTS/APPOINTMENTS:

Appointments:

Greg Such reported there are no appointments.

Council of Governments (COG):

Phyllis Metz had nothing new to report, the next meeting will be August 30th.

HARB:

Dave Szakelyhidi reported that Brett (Shanks) wasn't able to attend the meeting and the Certificates of Appropriateness were to be sent to the Borough. Greg Such commented that the Borough can sign the Certificates when they get to the office and ratify the vote at next month's council meeting.

Water Authority Board:

Dave Szakelyhidi had nothing new to report.

Parks Board:

Susie Altemus reported that the next concert will be Kardaz on August 12th. Greg Such reported that a contribution was received from US Liner for Silvester.

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Parks Board Cont.:

Susie reported that the limestone dust has been put on the trail; Greg commented that it has been packed down nicely.

Library Board:

Frank Luek reported that the Library is open with regular programs and can always use funding.

Planning Commission:

Frank Luek reported that the Planning Commission looked at the Newman/Ebner subdivision and did not have any problems with it. Butler County Planning Commission had a couple comments regarding right of way. In a motion made by Frank Luek and seconded by Don Sims, the Harmony Borough Council unanimously approved the Ebner subdivision contingent on the review and approval of the Borough Engineer and the Butler County Planning Commission.

WBCA:

Greg Such reported that WBCA is looking for two people to sit on the Act 537 Steering Committee. Don Sims commented that the steering committee has already happened with Greg (Such) on it, Don would like to see what the other three governing bodies want to do. Greg Such commented that Autumn Crawford has requested that two members from each community join the steering committee. Don Sims commented that he thinks it is a waste of time. Greg Such thinks it is an investment of time; the intent is to come up with a new plan. Cathy Rape and Dave Szakelyhidi will be Harmony's representatives for the Act 537 Steering Committee.

Shared Services:

Frank Grannon had nothing new to report; Greg Such reported that limb pick up will end next month.

Parking and Signage:

Greg Such had nothing new to report.

Historic Harmony:

Rodney Gasch reported that August 21st is the Antique Gun Show from 9:00am – 2:00pm. August 27th Eugene Friesen, the Cellist, will put on a candlelight concert in the Museum Wine Cellar. Mr. Friesen will be recording Harmonist music in the Wine Cellar earlier in the week. The Museum is still fundraising for that on Kickstarter.com, donate \$50 or more and receive a free compact disk of the recording. September 17th there will be Tavern Night in the Wine Cellar with the Wayward Companions, pending COVID restrictions. The Museum is also planning the Christmas Market for November 13th and 14th. There is another Restaurant Raffle with the grand prize winner taking home \$500 in restaurant gift certificates and the second prize is a Zelig Night Out with \$50 gift cards for the Strand Theater and the Kaufman Tavern.

HBA:

Cathy Rape reported that Thursday, August 5th at 6:30 pm is the next HBA meeting at the Wunderbar patio.

Other Meetings:

Greg Such had nothing new to report.

PUBLIC COMMENT:

Andrew Orient – 516 Main Street – Andrew inquired on his Certificates of Appropriateness from HARB. Greg Such commented that he should have the Certificates before doing any work; the Borough will send the Certificates out as soon as we get them.

Susan Webb – 233 Mercer Street - Mrs. Webb commented on the loud music at the Harmony Inn, there is live music at the corner of Mercer and Wood Street every Sunday, Monday and Wednesday. They went to the Management and they tried to keep the decibels down but there was a change in Management and the music was loud again. Another nuisance is motorcycles that park on Wood Street, revving their engines and it vibrates her house; if they parked in the parking lots it wouldn't be a problem. People on the outside patio talking and laughing loud until 1:00am do not realize people across the street have their windows open and can't sleep. She would like to put a sign up stating that it is a private residential community, please respect our privacy. Greg Such commented that Borough is monitoring it and the proposal would be for Mrs. Webb, Mark Sapienza, Bob McCafferty and Shannon who books the music for the Inn and Council will also sit in and try to work this out. Greg also commented that Mrs. Webb's sign is a good idea and maybe some shrubbery would be helpful. Andrew Orient commented on the Noise Ordinance regarding the motorcycles. Solicitor Matt commented that the Noise Ordinance is for a consistence volume, not a raised and lowered volume. Greg Such commented on the motorcycles being out of Council's jurisdiction, Penn Dot inspects them and allows them. Cathy Rape commented that it should be communicated to the bartenders; they know who ride the motorcycles and should remind them that it is a residential neighborhood. Greg Such commented that a meeting will be set up.

Patricia Staible – Robinson Fans – Patricia is concerned about the intersection of Robinson Drive and Main Street. The road is about 18 ft., a tractor trailer (not wide load) is about 10 ft. and a car is about 6.5 ft. With vehicles parked on Robinson Drive it is difficult for the trucks to turn onto Robinson Drive. Patricia request No Parking Signs or No Parking Signs during daytime business hours on both sides of Robinson Drive and on Main Street as well because of line of sight. Don Sims suggested having Chief Miller review this. Greg Such commented that he spoke to Chief Miller and he agreed to lead a committee to look into this and come up with some recommendations. Joe Dippold, Don Sims and Chief Miller will be on the committee regarding Robinson Drive. Same Hopkins commented that it is a public road and to basically shut it down for the use of one business would not be kind to the residence of Harmony especially trying to bring new businesses here. The road is narrow but trucks have been getting through; what might need to happen is the Triangle be shrunk a little or come in on the other side of the Triangle (Harmony Way) and go straight through, or access via Monroe Street. Parking is tight in Harmony as it is everywhere and to remove 10 spots would do an injustice to the residence here and basically Robinson Fans would get a roadway that is a quarter mile long paid for by the taxpayers is how he would approach it. Businesses have to

PUBLIC COMMENT CONT.:

Patricia Staible – Robinson Fans Cont.:

share the roads and taking parking away is detrimental to the area especially when we are trying to get businesses here to bring people into town. Greg Such commented that these are all issues the committee is going to have to look at. Patricia Staible inquired if the new commercial building went through the zoning process. Greg Such responded that it went through the Planning Commission process and deemed there is sufficient parking for the size of that building. Patricia Staible inquired if a delivery truck would be out on Robinson Drive. Sam Hopkins responded that there is a loading zone on the property and parking for residents of the building and handicap on the lot and parking in the front on Main Street and is within distance to the public parking lots per the Ordinance; it is also quick service with people coming and going, they are not parking and eating for two hours. Greg Such commented that he will report back to Chief Miller and get started. Sam Hopkins commented that the road is smaller than what the Borough owns, maybe the Borough would widen it, Sam thinks there is two feet to go. Dave Szakelyhidi stated that he and Greg have tried to meet with someone from Robinson's for the past couple of years to discuss the broken concrete property and he would like to follow up and see if they could beautify the entrance of Harmony instead of all the broken concrete and inquired if it would be a possibility. Patricia Staible responded that if they could come up with an agreement whereas Robinson isn't paying for all of it, there is a possibility. Greg Such commented that it is not very attractive for the entrance to Harmony Borough.

Bob Ziegler – Bob commented on the grate and flooding Tod's (Diminno) basement. Water used to flow through Tod's basement until the County came in and blocked that pipe and now the water floods his basement. Bob suggested building up some earthworks to better channel the water. Jason Sarver inquired if the basement flooded after the grate was put in. Tod Diminno responded, every time it rains. There needs to be something better. Joe Dippold inquired who Don told, this is the first he had heard anything about it flooding since the grate was put in, Joe thought the problem was solved. Cathy Rape commented that she thought there was an understanding that Tod was to keep an eye on the grate, there is a tool there and if Tod doesn't want to clean it out he can call the Borough. Greg Such commented that the Engineer looked at the grate and it is a good piece of equipment for where it is. Greg Such told Tod when the grate fills to call the Borough. Tod Diminno asked if Council is going to help him or not. Cathy Rape inquired how Tod would feel about filling in his basement. Jason Sarver commented that Tod had to do something because the community has spent thousands of dollars trying to adjust the issue Tod is having; they re-routed the stream around his house. Tod commented that he lives there, council doesn't see it. Greg Such commented that the Borough Engineer will look at it for the possibility to build some type of dike structure. Bob Ziegler inquired where do we go from here. Greg Such responded the Borough Engineer, Tom Thompson will look at it. Bob Ziegler commented that the first section of drain pipe by Dambach's needs replaced, when it rains before the first section of pipe there is standing water and the pipe is full; then at German Street at the exit of the 2nd pipe it is half full of water, or less. Bob and Frank did transient check years ago and the 1st pipe had ¼" fall the 2nd pipe had 3-1/2" fall and now the 24" metal corrugated

PUBLIC COMMENT CONT.:

pipe is rusted and collapsing and partially plugged. That needs to be plastic with a smooth inside, maybe a digger diameter if possible, the intake needs to be raised for more fall, this will make pool to keep more sediment there for removal and not further downstream and maybe the 2nd half also and a better grate. Greg Such commented we dug all that out to create some holding areas to try to slow the storm waters down. Greg said that he does not disagree that what is under Dambach's is in disrepair. Bob Ziegler is going to talk to Dave at Dambach's; Bob commented that Dambach needs specs. Greg Such commented that Dambach's had it jetted out a couple of years ago to clean it out.

Bob Ziegler also inquired on the HRG lower Connoquenessing storm water project study. Greg Such responded that the current phase of that is the County has approached one of the regulatory agencies to change the flow, DEP, to change the amount that gets released from sediment ponds and have made a number of recommendations to clean some of those out. The Borough needs to change our ordinance to adjust our release rates, the County needs to have one of their regulatory plans adjusted to change release rates, and the next is to start finding some projects to work. Bob Ziegler inquired on the retention pond on Spring Street. Greg Such responded that it is in Jackson Township not in the Borough so we need to work with Jackson on it. Cathy Rape commented the Old Little Creek Project is our project and it is not a retention pond, going under Rt. 79 and inquired why the Borough couldn't do something without the County changing the release rates. Dave Szakelyhidi commented that part of it is in Jackson. Dave Szakelyhidi inquired if there is grant money to help with it if we all do it together. Greg Such responded there is a chance of grant money; there is the ARPA funding we just received. Greg Such inquired where do we start, which one do we do first and both require Jackson's cooperation; we can fix the drain on Old Little Creek Road. Dave Szakelyhidi commented that we could fix our portion of it but the rest is Jackson and the State.

Bob Ziegler inquired about Dambach's, Bob will talk to Dave at Dambach's, Engineer Tom Thompson has the specs.

BOROUGH STAFF REPORTS:

Police Report:

Report submitted via email.

Office:

Amy Brown reported the Newsletters were sent out yesterday. Dave Szakelyhidi stated that he would like to unlock the office and open it to the same hours that it was. Dave Szakelyhidi made a motion to open the office. Greg Such commented that he doesn't see a reason to open the office now given there is an increase in the transmission rate. Dave Szakelyhidi commented that all employees need to get vaccinated unless they have a doctor's excuse or religious reasons. Don Sims commented that you cannot do that. Solicitor Matt commented that the law is unsettled (to force employees to get vaccinated). Private and public employers are two different things; some governmental entities are requiring vaccination, the Borough is non-unionized; you probably can do it but it is unsettled law. It is all new and it is still being challenged throughout the courts. Greg Such commented that Council can incent but not enforce. Solicitor Matt responded that it can be put in place and it becomes an issue whether or not someone challenges it. It is unsettled

Office Cont.:

law, it could go one way or the other; there is no clear answer because there is no precedence. Greg Such inquired if the Borough could incent by offering a bonus. Solicitor Matt responded absolutely you can do that. Don Sims seconded Dave's motion to open the office; commenting that offices are open all over the state. Jason Sarver inquired if the Borough is losing anything by not having the office open. Don Sims commented that there is a first and seconded to open the office. Greg Such commented that we do have a woman in the office all afternoon by herself and that is not a particular safe position to be in. Phyllis Metz suggested asking Amy how she feels about opening the office. Amy Brown commented that she likes the office closed because she knows who is coming in, there was an incident and she was afraid but is ok now, and is okay with whatever Council decides. There was no public comment. A roll call vote was taken: Phyllis Metz – closed, Frank Luek – closed, Dave Szakelyhidi – open, Joe Dippold – closed, Don Sims – open, Jason Sarver – closed, Greg Such – closed. Greg Such commented that the Borough office will remain closed until such time as things change. Greg Such commented if we were getting service related issues we can go back and revisit, but we are not getting any service related issues.

Dave Szakelyhidi commented that we have two new computers that are out of warranty that are not up and running yet. Greg Such does not have time to set the computers up, we need to hire someone, Dave Szakelyhidi is in charge of facilities, he is to hire someone to set the computers up. Dave told Amy (Brown) to set it up.

Borough Director of Operations:

Frank Grannon reported that the drains are in on Pittsburgh Street and the paving complete. There were some modifications on paving Pittsburgh Street, put binder down and top coat, and a rolled curb. There was an upcharge for the under drains, the catch basin had to be deeper. Had to go a little deeper on the catch basins to connect those drains, on the Fox's Pizza side, the pipe needed replaced and extra stone required, the overage on the drains were \$1,091.86.

In a motion made by Don Sims and seconded by Joe Dippold, Harmony Borough Council unanimously approved the \$1,091.86 overage on the Pittsburgh Street drains.

Frank Grannon reported that the Wiest paving bill will be submitted next month. Frank Grannon reported on the price for 4 new lights, the cost is \$5,312.00 plus \$75.00 per light for the required photo-eye, the total is \$5,612.00 plus shipping. Dave Szakelyhidi commented that he thought last month there was a motion to buy the lights. Frank Grannon responded there was no motion, it was said to get a price and then a comment made that it was in the budget.

In a motion made by Don Sims and seconded by Phyllis Metz, the Harmony Borough Council unanimously approved the purchase of 4 additional street lights in the amount of \$5,612.00 plus freight.

Frank Grannon commented that it was originally discussed to put the 4 lights on Rt. 68 but we already started replacing lights down town, we could continue on Main Street. Don Sims inquired on the grant, the whole time discussing the 4 new lights it was for Rt. 68. Greg Such commented that it seems that the lights along Rt. 68 do not stay on. Frank Grannon commented because of the wind. Frank Grannon is to order 4 new lights for Rt. 68. Greg Such commented that next year we will order 4

Borough Director of Operations Cont.:

more lights to continue on Main Street. Frank Grannon reported that he received some phone calls on drain problems, Frank needs to explore to see what the issue is. Cathy Rape commented about the grass along the curbs, the trees need taken care of when there is free chipping, the suckers and trees need to be cleaned up behind the borough building and the Main Street parking lot, crosswalks and stop bars need to be painted. Frank Grannon commented that there isn't enough manpower, can't put one employee on the curbs by himself. Cathy commented to find the money to hire someone to get these things done, the only thing that gets done is the streets and the water lines. Don Sims commented that is the priority. Greg Such inquired how many hours Shane works. Frank Grannon responded he was hired to work 20 hours/week and he probably works 25 hours/ week and also works for the Water Authority when needed. Don Sims commented balancing the workforce is what Frank gets paid to do. Jason Sarver commented on needing additional help. Cathy Rape suggested outsourcing the line painting. Don Sims commented that we brought the line painting in to save money. Frank Grannon reported that he always paints the school crosswalks in August; the school requires them and the signs to be fresh right when school begins. Jason Sarver commented that the crosswalks get done around the same time every year. Cathy Rape commented that the tourists are usually gone by August. Frank Grannon responded that the crosswalks are visible downtown, and the new paint that is used is good for a year and a half. Greg Such commented that we only have the manpower to do what we do.

Zoning and Codes:

Allen Bayer report submitted via email.

Engineer Report:

Greg Such reported that the sidewalk bids are off the table for now. Engineer Tom Thompson commented that is correct, we will still get quotes for the sidewalk repair in the event they are needed and so you have an idea of the dollar value; we asked two companies to quote on that, neither have responded yet. The repairs have been done, it is in compliance with the current ordinance but not the federal specs, if an outside agency came in to review that sidewalk they would have issues with that particular sidewalk. On the RACP Grant, they are waiting on the agreement to come back, gave the RACP folks the cost data.

Greg Such commented that the Borough has another task for Tom, on Mercer Street in the area of where the drain is to see if there is possibility to put a weir or dike in to route some water away from Tod Diminno's basement. Tom Thompson is to call Frank Grannon to set something up.

COMMITTEE and OTHER BUSINESS:

Public Safety:

Phyllis Metz reported on an Event Form for the German Christmas Market on November 13th & 14th from 9:30 am until 6:30 pm on Saturday and 9:30 am until 4:30 pm on Sunday. Police Service is requested for both days, form given to Officer Mikulan.

In a motion made by Phyllis Metz and seconded by Joe Dippold, the Harmony Borough Council unanimously approved the German Christmas Market contingent on the receipt of a Certificate of Insurance.

Business Development:

Mayor Cathy Rape reported that the bollard in the Square was hit, MJ has pictures of the truck; will send over to the Police.

Personnel:

Jason Sarver reported that he is behind on the committee meetings and will be reaching out this week to schedule one.

Finance:

Greg Such reported that they met with two banks, Nextier Bank is going to send a proposal this week. Joe Dippold reported that we should have four banks with proposals by September. Greg Such reported that the Liquid Fuels audit was done last week and we passed.

Streets:

Don Sims reported that the paving on Mercer has been complete, thanked Frank for handling the constant trucks on Mercer. The drainage on both sides of Pittsburgh Street has been complete, and paved. The property owner damaged the rolled curb on Pittsburgh Street, driving his trailer over it. Don would like to have the curb repairs at the owner's cost. Solicitor Matt commented that the Borough can cite them for damaging borough property that is causing the borough to do a repair. Don Sims suggested sending a notification that the borough will be billing them for time and material for the repair. Send a violation notice and a bill for the repair from the Borough, if no response Matt will send a letter. Don Sims and Dave Szakelyhidi commented that Frank will do the repair and then Amy will send the letter. Jason Sarver reported that at the end of Main Street, Mr. McCormick power washed all the paint off of his structure into the street and did not clean it up. Frank Luek swept up the paint chips from the street, there were buckets of it. Don Sims inquired if it was lead paint, if it was that would be a DEP issue. Jason commended Frank Luek for cleaning it up.

Facilities:

Phyllis Metz reported that she spoke to Tyler at States regarding record retention, anything with personal information needs to be shredded but the other can be put in the dumpster. There is an old computer upstairs, Greg Such commented that he can take the hard drive to work with him and have it destroyed. Solicitor Matt commented that there is a PA Record Retention Act. Phyllis commented that she has the binder on that. There are 156 boxes upstairs, some needs shredded and some can be just thrown out. Cathy Rape commented on the paper retriever recycling, Dave Szakelyhidi commented to let Vogel recycle them. Jason Sarver commented that the new trend is to digitally storing records on the Cloud. Phyllis Metz responded that it is a lot of work to scan and store electronically; we already have the paper and we have the room so why not just keep them.

Grants:

Greg Such reported that we received the ARPA grant money, that money can be used for broadband, infrastructure or storm water. Frank Grannon inquired about the new pcs, the set up being paid out of the ARPA Grant. Frank will check with Nick

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Grants Cont.:

Hewlett (Water Authority board member) to see if he would be interested in setting them up. Cathy Rape reported on the Transportation Alternatives Grant Program to enhance pedestrian and bicycle facilities, create safe routes to schools, promote safety and mobility. Cathy inquired if the grant could be used for the overhead blinker light on Rt. 68. Don Sims responded that we just put the other signs up; a blinker light would require a traffic study. Cathy Rape commented that the pre-application deadline is August 15th. Greg Such commented that he thinks this grant is too big for the borough with the minimum award being \$50,000.

Training & Conferences & Correspondence:

Listed on the Correspondence List.

BILLS PAYABLE:

Greg Such reported that the following lists of bills were presented to Harmony Borough Council for approval:

General Bills Payable in the amount of \$ **14,426.51**

Fire Tax Fund Bills Payable in the amount of \$ **186.06**

Liquid Fuels Bills Payable in the amount of \$ **13,008.86**

Parks Board Fund Bills Payable in the amount of \$ **196.00**

Payroll in the amount of \$ **6,423.32**

General Bills Already Paid in the amount of \$ **7,457.30** (After HBWA \$7,015.32)

Parks Board Fund Bills Already Paid in the amount of \$ **1,000.00**

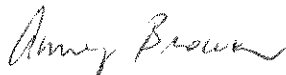
In a motion made by Don Sims and seconded by Jason Sarver, the Harmony Borough Council unanimously approved all bills for payment as presented on the lists.

Greg Such called for an executive session at 9:02pm to discuss personnel, out of executive session at 9:06pm.

Adjourned: 9:06pm

As there was no further business to discuss, the Harmony Borough Council adjourned the August 3, 2021 In-person and Zoom virtual meeting at 9:06 pm.

Respectfully Submitted,



Amy Brown, Recording Secretary

Monthly Activity Report
Harmony Borough Code and Zoning Enforcement and
Residential Multi-Unit Dwellings Fire Inspection

July 2021

1. Stopped by the office periodically to pick up mail, complete Building Permits and sign violations notices.
2. Filing and administrative work.
3. Inspected property at 532 S. Main St. for HARB siding request.
4. Prepared response to HARB request for the siding and proposed changes at the Harmony Inn.
5. Attended July Harmony Council meeting.
6. Created email to Council regarding two ways to cite the Harmony Inn for noise.
7. Spoke with Charity of Remax regarding zoning at 629 Wood St.
8. Inspected Bill Thomas's front yard fence to determine if it would collapse when the sidewalk is removed.
9. Inspected the signs on the CVE Pittsburgh St. ball field fence per resident's concern that they are not legal and need to be removed.
10. Created ball field signage violation notice at CVE along Pittsburgh St.
11. Spoke with Lindsay Hodack regarding zoning at 629 Wood St.
12. Spoke with Kevin Dietrick regarding building permit requirement for remodeling at 125 S. Pittsburgh St.
13. Created rubbish violation at 127 S. Pittsburgh St.
14. Talked with Matt to clarify signage ordinance for the Historic District.
15. Inspected repairs made to sidewalk at 724 Spring St. and sent to Council my findings.

16. Spoke with Eugene Orient regarding a building permit requirement for a stone driveway in his back yard.
17. Spoke with Matt Wilds, Mar Advertising, regarding bill board signage in zones C1 and I.
18. Spoke with a lady on Pittsburgh St. regarding a pool zoning requirements.
19. Inspected US Liner property along the creek.
20. Spoke with Michelle regarding zoning for adding a sun room on the back of 552 Main St.
21. Spoke with George at 552 Main St. regarding kids leaving their bikes on his property, hanging out in his yard, etc. when at the ice cream shop. I spoke with Chief Miller and he said for George to call 911 to report the problem and the police will take care of it.
22. Performed two violation inspections. Created violation notice to US Liner giving them 60 days to remove the material from the Water St. side of the building.
23. Spoke with Lou Surrapp regarding a contractor's safety violation.
24. Sent email response to Tricia Staible, President, Robinson Fans Inc., regarding parking concerns at Robinson Dr. and street maintenance.
25. Inspected street sign complaint at Division and Center Sts.
26. Created violation notice at 401 Center St. for tree blocking street sign.
27. Created sidewalk violation notice at the corner of First and Spring Sts. for Shu Brew.
28. Prepared July 2021 Activity and Time Reports.

Respectfully submitted,

Allen E. Bayer